

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, July 15, 2014 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of June 17, 2014 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Repinski, Roekle, Roseberry, Skala, Stuchlak and Wysocky.
10. **Claims:** Discuss and/or act on O'Neil claim #018599914958 filed April 10, 2014
11. **Correspondence:** None
12. **Appointments:** None
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - Town of Colburn Petition No. 2 for aid of culvert construction, per Sec. 82.08 Wis. Statutes
 - Presentation by Mark O'Connell on legislative updates

16. Review Committee Minutes

Airport 6/9 BOA 5/28, 6/18 CWCAC 4/23 County Board 6/17 Executive 6/10	H&HS/Vet. Serv. 6/27 Health Ins. 6/24 Hwy 6/12 Jt. Admin&Fin/Exec 6/10	NCWRPC 3/17/14 P&Z 7/2 Property 6/13 P S & J 6/11 Safety 6/19	Solid Waste 6/11, SW Spec.Mtg 6/11 Surveyor 6/2014 UW Ext 6/10
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17. **Resolutions:**

Res. #94: To recognize John Easterly's resignation effective June 19, 2014, and honor his 20 years of service to Adams County

Res. #95: To renew the contract with the City of Adams for disposal of liquid waste (leachate) accumulated at the Adams County Sanitary Landfill facility

Res. #96: To approve out-of-state travel and accommodations for Public Health Officer to Denver, CO on September 7th to 9th, 2014

Res. #97: To approve out-of-state travel and accommodations for Public Health Nurse Supervisor to Denver, CO on October 6th to 9th, 2014

Res. #98: To approve out-of-state travel and accommodations for the Public Health Officer, the Public Health Nurse Supervisor and one Public Health Nurse to Chicago, IL on September 18th to November 12th, 2014

Res. #99: To amend Adams County Board Rule Thirty One (31), Subsection F., Page 26

Res. #100: Establish a quorum for the Health Insurance Advisory Committee

Res. #101: To revise Chapter 5, §2.01 of the Adams County Employee Handbook striking subparagraphs D. and E. as of January 1, 2015

Res. #102: To approve, adopt and implement the WIPFLI Wage Structure and rescind the Carlson-Dettmann Wage Structure

P2

18. **Denials:** None
19. **Petition:** None
20. Approve Claims
21. Approve Per Diem and Mileage
22. Motion for County Clerk to correct errors
23. Set next meeting date
24. Adjournment

Adams County Rural & Industrial Development Commission
July 2014 County Board of Supervisors Report

Some time ago I had asked permission to seek out additional business funding through one of several state or federal programs that may be available to Adams County. The Special Projects Fund seems to generate so much interest, as do the programs available through Central Wisconsin Economic Development, that I thought it would be a good idea to look at more options. I waited on that project because I had just put together a new proposal for Adams-Columbia Electric Cooperative. They were seeking extra funding for their Intermediary Relending Program (IRP) because that fund is used across portions of 12 counties to expand businesses. The IRP funding comes from the USDA. In the past, each state would have a certain amount of dollars to distribute to local intermediaries that were in need. The program changed last year so that any grant application is scored on a local level, but is then sent to Washington DC to compete against grant applications from across the country. I wanted to see how the ACEC application scored before I put together an application on behalf of Adams County so that I could make any tweaks or changes that might be necessary for us to score better and increase our chances of receiving funds. After a six month wait, I finally heard from one of our local USDA reps last week. They informed me that ACEC had been approved for an additional one million dollars in funds for their Intermediary Relending Program. ACEC will be required (and has already agreed) to put in a certain percentage of matching funds. I will be speaking with the USDA more in the coming days about closing and other things that need to be done to move forward. The benefits of the additional funding are fairly obvious, and once I see how the application was scored I will be better able to put together a more comprehensive application for additional funds for Adams County.

Other projects that I have discussed in these updates in the past continue to move along. We have been working with numerous small businesses this summer, many more than in the past. I am also in the midst of working with Juneau County on getting local businesses information on procuring government contracts and some of them, if interested, will have the opportunity to work closely with procurement agents and learn how to create additional business by getting government contracts. If you have any questions, please contact me.

Thanks.

Daric Smith
Executive Director
Adams County Rural & Industrial Development Commission

PETITION NO. 2

TO THE HONORABLE COUNTY BOARD OF SUPERVISORS FOR ADAMS COUNTY,
FRIENDSHIP, WISCONSIN

SUPERVISORS:

The Town Board of the Town of COLBURN DOES HEREBY
RESPECTFULLY PETITION the Adams County Board of Supervisors for aid in the
construction of a culvert bridge as provided by Section 82.08 of the Wisconsin Statutes.
(circle one)

The said Town Board of the Town of COLBURN has voted to
construct the culvert bridge and has appropriated funds for their share of the cost of same.
(circle one)

Federal-County Project # _____ The culvert/bridge is located

3RD AVE N OF C

The approximate cost and installation is \$17,485.80. The County share is
\$8,742.90.

Respectfully submitted this 13TH day of MAY, 2014.

TOWN BOARD OF COLBURN

Ed. B. Buehner
James H. Gold
Robert H. Hentz

Adams County Highway Department Committee approval:

Larry Babcock Dan Wysocky
Florence Johnson
Jan Rouberry

ADOPTED ()

by the Adams County Board of Supervisors this _____ day of _____, 20__

DEFEATED ()

County Clerk

County Board Chairperson

RESOLUTION 95 -2014
RESOLUTION TO RENEW THE CONTRACT WITH CITY OF ADAMS FOR
DISPOSAL OF LEACHATE AT WASTEWATER TREATMENT PLANT

INTRODUCED BY: Solid Waste Committee

INTENT & SYNOPSIS: To renew the contract with the City of Adams for disposal of liquid waste (leachate) accumulated at the Adams County Sanitary Landfill facility.

FISCAL NOTE: 2014 costs are budgeted, future year costs will be budgeted on an annual basis.

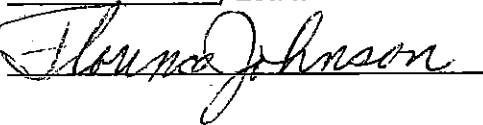
WHEREAS: The County is required by the State of Wisconsin's Department of Natural Resources (DNR) to have a primary and backup leachate treatment agreement with licensed wastewater treatment facilities; and

WHEREAS: The County approved in May of 2013 a ten (10) year backup agreement with the Village of Plover, and

WHEREAS: The County and the City of Adams wish to renew the existing agreement for another ten (10) year period.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to renew the contract with the City of Adams as primary for disposal of liquid waste (leachate) accumulated at the Adams County Sanitary Landfill facility.

Recommended for adoption by the Solid Waste Committee this ____ day of _____, 2014.



Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of _____, 2014.

 County Board Chair

 County Clerk



Reviewed by Corporation Counsel

Reviewed by Administrative Coordinator/Director of Finance

***AGREEMENT FOR THE USE OF THE CITY OF ADAMS WASTEWATER
LEACHATE TREATMENT SYSTEM***

THIS AGREEMENT, made this 16th day of June, 2014, by and between the City of Adams (hereinafter referred to as the "City"), a Wisconsin Municipal Corporation, and Adams County (hereinafter referred to as "County"), a Wisconsin Municipal Corporation.

WITNESSETH:

WHEREAS, the City owns and operates a Wastewater Treatment Facility; and

WHEREAS, Adams County will have need to dispose of liquid waste (hereinafter referred to as "Leachate"), accumulated at the Adams County Sanitary Landfill facility; and

NOW, THEREFORE, for the reasons set forth above, and in consideration of promises and the covenants and of the mutual obligations set forth herein, the City and County agree as follows:

**ARTICLE I
DEFINITION AND USE OF PHRASES**

SECTION 1.1 As used in this Agreement and in the recitals hereto, the following terms and phrases shall have the following meaning, unless a different meaning clearly appears from the context.

"BOD" means five-day Biochemical Oxygen Demand and "COD" means Chemical Oxygen Demand, determined under Standard Laboratory Procedures as set forth in NR 219.

"PHOSPHORUS" means total phosphorus concentration as determined under Standard Laboratory Procedures as set forth in NR 219.

"CITY" means the City of Adams, a Municipal Corporation organized and existing under the laws of the State of Wisconsin, with its principal place of business at 101 North Main St., Adams, WI., County of Adams, State of Wisconsin.

"COUNTY" means Adams County Sanitary Landfill, with its principal place of business at 1420 State Highway 21, Town of Strong's Prairie, County of Adams, State of Wisconsin.

"WWTF" means the Wastewater Treatment Facility owned and operated by the City of Adams.

"LANDFILL" means the Solid Waste Landfill owned and operated by Adams County.

"LEACHATE" means liquid waste generated and accumulated by the landfill.

“LEACHATE RECEIVING SYSTEM” means and is comprised of the following: a 15,000 gallon tank; a 6-inch receiving pipe with a quick connect coupler; one submersible grinder pump and attendant controls and piping, which is located at the WWTF.

“POINT OF DISCHARGE” means that part of the facility designated by the WWTF as the receptacle into which Adams County may discharge leachate.

“POLLUTION CONTROL LAWS” means all existing and future laws, statutes, rules, regulations, ordinances, water quality standards, orders and decrees of any governmental bodies, authority or agency having jurisdiction over the City and/or County with respect to the collection, treatment or disposal of sewage or any bi-products therefrom.

“SEWERAGE SYSTEM” means all land, buildings, machinery, sewers, and other tangible and intangible property and processes, whether currently owned or later owned, or used, by the City for receiving, collecting, transmitting, treating or disposing of sewage.

“TSS” means total suspended solids that either float on the surface of, or are in suspension in sewage, and which are removable by a laboratory filtration device. The methods for determining total suspended solids shall be those set forth in NR219.

ARTICLE II PROPRIETARY CAPACITY

SECTION 2.1 It is agreed between the City and County that the City is acting as a proprietary entity herein. Therefore, the City has no obligation to permit use of the facility to any other person, including the employees of Adams County or any citizens of the County of Adams, or any citizen of any municipality that avail themselves of the services of Adams County.

ARTICLE III OPERATION OF THE LEACHATE SYSTEM

SECTION 3.1 The Leachate Receiving System is owned and maintained by the City of Adams. By agreement with the City of Adams, Adams County will establish reasonable use of the Leachate Receiving System for the disposal of leachate.

The coordination of delivery, storage and disposal shall be established by agreement between the City of Adams and Adams County.

SECTION 3.2 Delivery of Adams County leachate will be to the Leachate Receiving Tank. The City shall have the option to refuse delivery of leachate from Adams County to the Leachate Receiving Tank at any time and for any reason.

SECTION 3.3 The City, in its sole discretion, shall determine when and how much leachate shall be discharged from the Leachate Receiving System into the facility. The City shall have exclusive control over the valves which permit the discharge of leachate into the facility.

SECTION 3.4 The City hereby agrees that Adams County shall have access to the Leachate Receiving System at such times and pursuant to such regulations that the City may set from time to time, subject to the terms of this Agreement.

SECTION 3.5 Adams County shall be responsible for measuring the volume of leachate delivered to the Leachate Receiving System, provided the methods of volume measure used by Adams County are approved by the City. The City of Adams shall be responsible for the sampling and testing of leachate, or other special testing requirements of the leachate. The leachate shall be tested routinely, by WWTF staff, for BOD, Phosphorus, and TSS. Other testing for toxics, metals, etc. shall be done as required by the WWTF. Costs for testing of toxics and metals shall be charged to the County. These tests shall be performed by a State approved laboratory with all testing methods and frequency of testing approved by the City. Adams County shall keep accurate and complete records of all leachate volumes. The City of Adams shall keep accurate and complete records of laboratory analyses and furnish these records upon request by the County.

SECTION 3.6 Adams County through its Solid Waste Director shall keep reasonably itemized and detailed records as provided in Section 3.5 above, and shall make the same accessible to the City of Adams personnel upon written request.

SECTION 3.7 The leachate shall remain the property and responsibility of Adams County before, during, and after treatment.

ARTICLE IV MAINTENANCE

SECTION 4.1 The City of Adams shall be responsible for the maintenance of the entire Leachate Receiving System.

ARTICLE V TREATMENT CHARGES

SECTION 5.1 That in consideration for the City treating the leachate of Adams County, Adams County hereby agrees to pay the City in accordance with the City Ordinance regarding fee schedule for any and all leachate deposited into the Leachate Receiving Tank. (The fee schedule at the signing of this agreement is currently \$4.75 per 1,000 gallons). The fee schedule sets forth the charges for treatment of the leachate, based on volume.

FEE SCHEDULE

Adams County shall pay the City at the end of each month for the leachate deposited during that month. Payment shall be made by check or money order payable to the "City of Adams Water & Sewer" sent to the City Treasurer within 20 days after the billing date. Failure to make payment in the time, manner and form specified herein shall entitle the City to refuse

delivery of leachate from Adams County, and to pursue collection in any manner permitted by law.

ARTICLE VI TERMINATION

SECTION 6.1 It is expressly agreed by and between the City of Adams and Adams County that no failure or delay in performance of the City's obligations under this Agreement shall be deemed to be a breach of this contract where such failure or delay is occasioned by or due to any act of God, breakage, accident to machinery or lines of pipe, strikes, lockouts, explosions, sabotage or other intervening forces. The binding order of any court or governmental agency or any such contingency beyond the control of the City of Adams shall relieve the City of its obligations under this contract.

SECTION 6.2 Either party hereto may cancel and terminate this agreement by a sixty (60) day written notice, of said intent to so terminate and cancel served upon the other party.

SECTION 6.3 Adams County agrees to indemnify and hold harmless the City for any loss, liability and/or damages the City may incur as a result of any public or private claims or causes of action which arise out of Adams County's use of the Leachate Receiving System, the Facility or the Sewerage System. This indemnification agreement shall include, but is not limited to, indemnification against the claims of any Adams County employee, agent, or officer who may be injured during the use of operation, or during delivery to or from the Leachate Receiving System, and environmental claims including PECFA, CERCLA or other similar environmental lawsuits pertaining to Adams County's Landfill or the leachate therefrom.

SECTION 6.4 It is agreed by Adams County that the leachate delivered to the facility will be leachate only from the Adams County Sanitary Landfill facility located at 1420 State Highway 21, Town of Strong's Prairie, Adams County, State of Wisconsin and from no other source whatsoever.

SECTION VII TERM AND RENEWAL

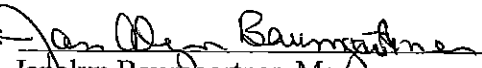
It is agreed this Agreement shall be in effect from the date of signing, and be in effect for a term of ten years.

a. In the event Adams County intends to renew this contract for an additional period beyond its initial term, written notice shall be given to the City of Adams no less than thirty (30) days prior to the expiration of the initial ten-year term of this agreement.

b. The fee schedule set forth in City Ordinance shall be reviewed with any rate change. Adjustments shall be made as necessary to reflect any changes in costs of operation, including increased labor, materials, and other charges incurred by the City of Adams. Changes in the fee schedule will become effective in accordance with City Ordinance.

IN WITNESS WHEREOF, the City of Adams, acting by and through its Mayor, Administrator, and Clerk, and Adams County acting by and between its County Board Chair, County Clerk, and Solid Waste Director hereby execute this Agreement on the date indicated above.

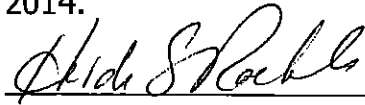
CITY OF ADAMS:

BY: 
Janalyn Baumgartner, Mayor

BY: 
Janet Winters, City Clerk

ADAMS COUNTY:

BY: _____
Myrna Diemert, Solid Waste Director

RESOLUTION NO. 96 -2014**RESOLUTION TO APPROVE OUT OF STATE TRAVEL FOR PUBLIC HEALTH STAFF****INTRODUCED BY:** Supervisor Roekle**INTENT & SYNOPSIS:** Resolution to approve out-of-state travel and accommodations for Public Health Officer to Denver, CO on September 7th to 9th, 2014.**FISCAL NOTE:** None. The travel and accommodations are funded with grant revenue.**WHEREAS:** The Adams County Personnel and General Administrative Policies Chapter 8, Section 19.02, requires all out-of-state travel and related expenses be authorized by Resolution of the County Board; and**WHEREAS:** Training in the Nurse Family Partnership Model is required by the Wisconsin Family Foundations Home Visiting grant awarded Adams County in October of 2013; and**WHEREAS:** All funding to implement and administer the Nurse Family Partnership Home Visiting program, including travel for required trainings and meetings, was approved in the 2014 budget.**NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors hereby approves out-of-state travel for the Public Health Officer to Denver, CO to attend training in Nurse Family Partnership evidence-based home visiting model from September 7th to 9th, 2014.Recommended for adoption by Supervisor Roekle on this 7 day of July 2014.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

County Board Chair County Clerk
☒ Reviewed by Corporation Counsel

RESOLUTION TO APPROVE OUT OF STATE TRAVEL FOR PUBLIC HEALTH STAFF

INTRODUCED BY: Supervisor Roekle

INTENT & SYNOPSIS: Resolution to approve out-of-state travel and accommodations for Public Health Nurse Supervisor to Denver, CO on October 6th to 9th, 2014.

FISCAL NOTE: None. The travel and accommodations are funded with grant revenue.

WHEREAS: The Adams County Personnel and General Administrative Policies Chapter 8, Section 19.02, requires all out-of-state travel and related expenses be authorized by Resolution of the County Board; and

WHEREAS: Training in the Nurse Family Partnership Model is required by the Wisconsin Family Foundations Home Visiting grant awarded Adams County in October of 2013; and

WHEREAS: All funding to implement and administer the Nurse Family Partnership Home Visiting program, including travel for required trainings and meetings, was approved in the 2014 budget.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves out-of-state travel for the Public Health Officer to Denver, CO to attend training in Nurse Family Partnership evidence-based home visiting model from October 6th to 9th, 2014.

Recommended for adoption by Supervisor Roekle on this 7 day of July 2014.



Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

County Board Chair _____ County Clerk _____
☒ Reviewed by Corporation Counsel

RESOLUTION NO. 98 -2014**RESOLUTION TO APPROVE OUT OF STATE TRAVEL FOR PUBLIC HEALTH STAFF (Public Health Officer, Public Health Supervisor, and Public Health Nurse)****INTRODUCED BY:** Supervisor Roekle**INTENT & SYNOPSIS:** Resolution to approve out-of-state travel and accommodations for the Public Health Officer, the Public Health Nurse Supervisor and one Public Health Nurse to Chicago, IL on September 18th to November 12th, 2014.**FISCAL NOTE:** None. The travel and accommodations are funded with grant revenue.**WHEREAS:** The Adams County Personnel and General Administrative Policies Chapter 8, Section 19.02, requires all out-of-state travel and related expenses be authorized by Resolution of the County Board; and**WHEREAS:** Participation in the Nurse Family Partnership Midwest Community of Practice is required by the Wisconsin Family Foundations Home Visiting grant awarded Adams County in October of 2013; and**WHEREAS:** All funding to implement and administer the Nurse Family Partnership Home Visiting program, including travel for required trainings and meetings, was approved in the 2014 budget.**NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors hereby approves out-of-state travel for the Public Health Officer, Public Health Nurse Supervisor and one Public Health Nurse to attend the Nurse Family Partnership Community of Practice meeting in Chicago September 18th and November 12th, 2014.Recommended for adoption by Supervisor Roekle on this 7 day of July 2014.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

**RESOLUTION TO AMEND COUNTY BOARD
RULE THIRTY ONE (31), Subsection F., Page 26**

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INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: To amend Adams County Board Rule Thirty One (31), Subsection F., Page 26.

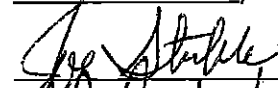
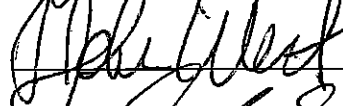
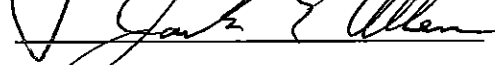
FISCAL NOTE: None.

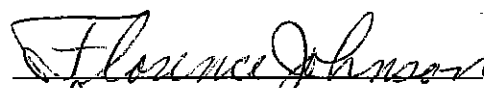
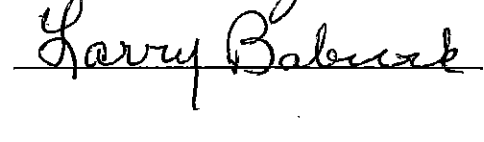
WHEREAS: The Adams County Board Rule Thirty One (31) F. North Central Wisconsin Workforce Development Board (NCWWDB). 1. Membership. Currently reads: The Committee on Appointments shall appoint one (1) County Board Supervisor that shall be a member from the Planning & Zoning Committee to the NCWWDB. The Board meets quarterly and the Counties involved in the District include: Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood; and

WHEREAS: "a member from the Planning & Zoning Committee" is inaccurate and needs to be removed; and

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the Adams County Board Rule Thirty One (31), Subsection F., Page 26; should read: F. North Central Wisconsin Workforce Development Board (NCWWDB). 1. Membership. The Committee on Appointments shall appoint one (1) County Board Supervisor to the NCWWDB. The Board meets quarterly and the Counties involved in the District include: Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood.

Recommended for adoption by the Executive Committee this ____ day of _____, 2014.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 2014.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel
☒ Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 100 2014**RESOLUTION TO ESTABLISH A NUMBER FOR A QUORUM FOR HEALTH INSURANCE ADVISORY COMMITTEE**

INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: Establish a quorum for the Health Insurance Advisory Committee.

FISCAL NOTE: None

WHEREAS: The Advisory Committee is so large in numbers a quorum is impossible so meetings may not always be held; and

WHEREAS: It is in the best interest of the County for this Advisory Committee to set the number for a quorum of five (5); and

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the quorum for the Health Insurance Advisory Committees be established at five (5) members.

Recommended for adoption by the Executive Committee this ____ day of _____, 20____.

Joe Stuppel
John West
Jack E. Allen

Flourence Johnson
Larry Babcock

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of _____, 20____.

 County Board Chair

 County Clerk



Reviewed by Corporation Counsel

Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO ESTABLISH A NUMBER FOR A QUORUM FOR HEALTH INSURANCE ADVISORY COMMITTEES

S:\\county board\\proceedings\\resolutions\\quorum for advisory committees

RESOLUTION 101 -2014
RESOLUTION TO REVISE CH. 5, §2.01 D. and E.
OF ADAMS COUNTY EMPLOYEE HANDBOOK

P17

INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: To revise Chapter 5, §2.01 of the Adams County Employee Handbook striking subparagraphs D. and E. as of January 1, 2015

FISCAL NOTE: None.

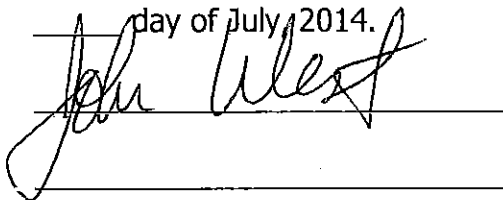
WHEREAS: Adams County currently offers Health Insurance Benefits as described in Chapter 5, Section 2 of the Employee Handbook which was enacted March 20, 2012; and

WHEREAS: Subsequent thereto, the Affordable Health Care Act was enacted. The Health Insurance Committee and the Administrative & Finance Committee, after considerable review and discussion, believe retirees will benefit from the more cost-effective Affordable Health Care Act; and

WHEREAS: The Administrative & Finance Committee recommends that Adams County no longer offer health insurance benefits to retiring employees as of January 1, 2015, and that Subsections 2.01D. and E. of Chapter 5 of the Employee Handbook be struck.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that Adams County no longer offer health insurance benefits to retiring employees as of January 1, 2015, and that Subsections 2.01 D. and E. of Chapter 5 of the Employee Handbook be struck.

Recommended for adoption by the Administrative & Finance Committee this
____ day of July, 2014.



Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel
☒ Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO ADOPT WIPFLI WAGE STUDY STRUCTURE

P18

INTRODUCED BY: Joint Administrative & Finance/Executive Committee

INTENT & SYNOPSIS: To approve, adopt and implement the WIPFLI Wage Structure and rescind the Carlson-Dettmann Wage Structure.

FISCAL NOTE: Estimated \$587,008.26 which includes the \$504,953.35 cost of salary increases and \$82,054.91 related mandatory retirement benefits and State and Federal tax.

WHEREAS: Carlson-Dettmann Wage Structures were put into service when most county employees were union members and before enactment of Act 10 in 2011, and therefore has become outdated and should be rescinded; and

WHEREAS: Resolutions were adopted to implement Carlson-Dettmann wage scales for represented employees and non-represented employees and to approve Social Security Cost of Living adjustments; and

WHEREAS: The Joint Administrative & Finance/Executive Committee (the "Committee"), after considerable debate and discussion, recommends as follows:

1. For approval, adoption and implementation of the attached WIPFLI Wage Study with pay retroactive to January 1, 2014.
2. That employee salaries be set at the following percentages of Midpoint ("market") range in their respective grades of the WIPFLI Wage Study:
 - (a) Those who have been employed for at least six consecutive months shall be placed at 90% of midpoint if not already there.
 - (b) Those who have been employed for at least one year shall be placed at 95% of midpoint if not already there.
 - (c) Those who have been employed for a minimum of two (2) consecutive years be placed at midpoint, if not already there.
 - (d) Those employees receiving greater than midpoint pay receive a minimum pay increase of 1.8% for fiscal year 2014.
 - (e) That no employee wages will be reduced by virtue of the above described placement.
3. That upon approval, adoption and implementation of the attached WIPFLI Wage Study, the Carlson-Dettmann Wage Studies be rescinded.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the attached WIPFLI Wage Study is approved, adopted and implemented, with pay retroactive to January 1, 2014; and

BE IT FURTHER RESOLVED, that all prior Resolutions related to wage structure are rescinded; and

BE IT FURTHER RESOLVED, That employee wages be set at the following percentages of Midpoint ("market") range in their respective grades of the WIPFLI Wage Study:

RESOLUTION 102 -2014
RESOLUTION TO ADOPT WIPFLI WAGE STUDY STRUCTURE

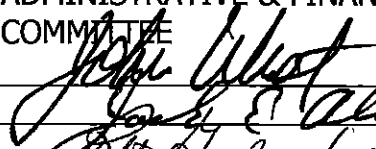
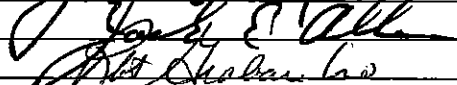
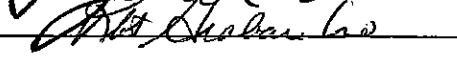
P19

- 49 (a) Those who have been employed for at least six consecutive months
50 shall be placed at 90% of midpoint.
51 (b) Those who have been employed for at least one year shall be placed
52 at 95% of midpoint.
53 (c) Those who have been employed for a minimum of two (2) consecutive
54 years be placed at midpoint, if not already there.
55 (d) Those employees receiving greater than midpoint pay receive a
56 minimum pay increase of 1.8% for fiscal year 2014.
57 (e) That no employee wages will be reduced by virtue of the above
58 described placement.
59

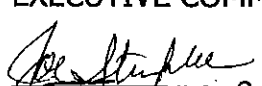
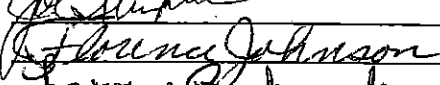
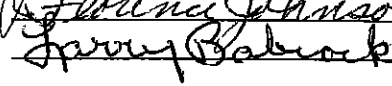
60 **BE IT FURTHER RESOLVED**, that the Carlson-Dettmann Wage Structures are
61 rescinded.
62

63 **Recommended for adoption** by the Joint Administrative & Finance/Executive
64 Committee this 10th day of June, 2014.
65

66 ADMINISTRATIVE & FINANCE
67 COMMITTEE

68 
69 
70 
71 _____
72 _____
73

EXECUTIVE COMMITTEE

74 Adopted _____
75 Defeated _____ by the Adams County Board of Supervisors this
76 Tabled _____ day of July, 2014.
77

78 _____
79 County Board Chair

County Clerk

- 80
81 ☒ Reviewed by Corporation Counsel
82 ☐ Reviewed by Administrative Coordinator/Director of Finance

Approximate financial impact of implementing the WIPFLI wage study effective retroactive to 1/1/14

Current Annual Salaries	\$9,431,608.17	7% Retire \$660,212.57	1.60% Ret \$150,905.73	7.65% FICA \$721,518.03	Total \$10,964,244.50
Under Market (Mid point)	\$5,877,011.17	\$411,390.78	\$94,032.18	\$449,591.35	\$6,832,025.49
Over Market (Mid point)	\$3,554,597.00	\$248,821.79	\$56,873.55	\$271,926.67	\$4,132,219.01

Bring those under market up based on 6 mos, 1 yr, 2 yr	\$440,970.60	\$30,867.94	\$7,055.53	\$33,734.25	\$512,628.32
General	\$211,563.99	\$14,809.48	\$3,385.02	\$16,184.65	\$245,943.14
Highway	\$28,577.12	\$2,000.40	\$457.23	\$2,186.15	\$33,220.90
Health & Human Svc	\$116,760.22	\$8,173.22	\$1,868.16	\$8,932.16	\$135,733.76
Solid Waste	\$47,096.38	\$3,296.75	\$753.54	\$3,602.87	\$54,749.54
Parks	\$36,972.89	\$2,588.10	\$591.57	\$2,828.43	\$42,980.98

1.8% ATB Increase to those above Market (Midpoint) Wage	\$63,982.75	\$4,478.79	\$1,023.72	\$4,894.68	\$74,379.94
General	\$22,599.06	\$1,581.93	\$361.58	\$1,728.83	\$26,271.41
Highway	\$18,520.67	\$1,296.45	\$296.33	\$1,416.83	\$21,530.28
Health & Human Svc	\$21,009.90	\$1,470.69	\$336.16	\$1,607.26	\$24,424.01
Solid Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parks	\$1,853.11	\$129.72	\$29.65	\$141.76	\$2,154.24

Combined total of increases	\$504,953.35	\$35,346.73	\$8,079.25	\$38,628.93	\$587,008.26
General	\$234,163.05	\$16,391.41	\$3,746.61	\$17,913.47	\$272,214.54
Highway	\$47,097.79	\$3,296.85	\$753.56	\$3,602.98	\$54,751.18
Health & Human Svc	\$137,770.12	\$9,643.91	\$2,204.32	\$10,539.41	\$160,157.77
Solid Waste	\$47,096.38	\$3,296.75	\$753.54	\$3,602.87	\$54,749.54
Parks	\$38,826.00	\$2,717.82	\$621.22	\$2,970.19	\$45,135.23

Total Salary with bringing up to Market	\$9,872,578.77	\$691,080.51	\$157,981.26	\$755,252.28	\$11,476,872.82	Increase 4.47%
Total Salary with bringing up to Market and 1.8% to any over market	\$9,936,561.52	\$695,559.31	\$158,984.98	\$760,146.96	\$11,551,252.76	5.08%

*Does not include most vacant positions, Elected officials, protected services covered under CBA, or overtime. For those vacant positions included in calculation, they are added at minimum wage for the grade. This is an estimate based on available figures, retroactive to January 1, 2014

Adams County Airport Commission
Minutes for the June 9th, 2014 Meeting

Call to Order: Meeting was called to order by Chairman Dave Repinski at 7:00PM.

Roll Call: Present were Dave Repinski, J. Reuterskiold, S. Pollina, M. Bourke,, and Rocky Gilner. Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Gilner, Second by Reuterskiold to approve the agenda. All voted aye, motion carried.

Approve the Minutes for May 12th, 2014: Motion by Gilner, Second by Pollina, to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

Scott passed around the Certificate of Ins. For Stone Applicator service, Qtpod bill which is a yearly bill paid in February (Scott will call to question), DOT notifying us of push back to 4/2/14 of runway 33 approach upgrade and a check from one of the late leases. Notice of upcoming seminar on airport operations and land use seminar by Wisconsin Bureau of Aeronautics.

Financial/Review Monthly Check Summary:

Scott presented the monthly check summary and expenses for May. With 42% of the year having passed the expenses are at 31.52% of budget. Bills were presented for LP gas of \$120.29, equipment fuel of \$71.09 and grass seed for \$145.71.

2014-2018 Airport Improvement Plan - Update:

Scott reported that landscaping of ground that had settled needed to be done and no paper work has been received from Mead and Hunt but was expected shortly.

Compliance Inspection report – update:

Mobile Home moved – in compliance

Discuss and Act on Termination of Lease for lot H-1:

Scott reported that one hangar owner still has not paid. Motion to terminate lease on lot H-1 per lease agreement and have Scott work with Corporation Council to resolve by Bourke second by Pollina All voted aye, motion carried.

Motion by Reuterskiold to approve agricultural application leases for Reabe Flying service, Stones Aerial Applicator Service and Agri-care, and have Scott sign leases. Second by Pollina, All voted aye, motion carried.

Motion made by Bourke, second by Pollina, to accept the managers' report. All voted aye, motion carried.

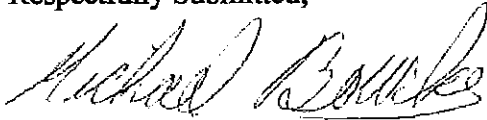
Grounds Keeper Report:

Sundsmo reported that the newly planted grass is not growing yet. He also stated that letters to lease holders that have not mowed their lots yet will be going out. Motion by Pollina, Second by Gilner to accept the groundskeepers report. All voted aye, motion carried.

Next meeting set for July 14th, 2014 at 7PM at the Welcome Center.

There being no further business a motion was made by Gilner to adjourn. Second by Reuterskiold. All voted aye, motion carried. Meeting was adjourned at 7:45 PM.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Michael Bourke".

Michael Bourke,
Airport Commission Recording Secretary

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
MAY 28, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary and Bob Benkowski. Bob Krause was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Ron Carlson & Carlson, Inc. – Special Exception Permit request under Section 10-5A.01 (K) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow a Recreational Vehicle Park on property located in the SW ¼, NE ¼, Section 19, Township 17 North, Range 5 East in Rustic Ridge Estates Subdivision on Blackhawk Street, Town of Quincy, Adams County, Wisconsin. Letters in objection were read from Lee Beans and Ruth Horndash because of noise and additional traffic. No objections from Town of Quincy and Timber Shores (Pavelski) and no comment from DNR. Rick Carlson presented his plan for a recreational park stating that they would be seasonal sites, not weekend or overnight sites. Daric Smith on behalf of Rural Development, along with Heidi Roekle from the Chamber of Commerce spoke in favor of the plan. Discussion was held. Bob Beaver made a motion to move forward with the project and require the recreational/residential lots combined into one parcel. Cathy Croke seconded the motion. Roll Call Vote: 2 – Yes. 2 – No. (Feller, Benkowski) Motion failed by tie vote. Bonnie J. & Lazaro Rodriguez – Variance request to side lot line setbacks under Section 5-6B.04 (F) of the Adams County Comprehensive Zoning Ordinance and Section 10-4B.01 (F) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow a replacement dwelling at five (5) ft. to the east lot line and four (4) ft. to the west lot line on property located in the SE ¼, SW ¼, Section 5, Township 18 North, Range 6 East, W ½ of Tract 18 at 1172 Chicago Lane, Town of Preston, Adams County, Wisconsin. Petitioner explained their request and stated that the existing home is too close to one lot line. Discussion was held. Bob Benkowski made a motion to grant the request, but to the overhang, not the foundation. Tom Feller seconded the motion. Roll Call. 4 – Yes. Motion carried. Wallner Joint Revocable Trust – Special Exception Permit request under Section 5-4.01 (A) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow filling and grading on slopes of more than twenty (20) percent to allow replacement of a concrete vertical wall on property located in the SW ¼, NW ¼ & NW ¼, SW ¼, Section 16, Township 20 North, Range 6 East, Lot 18 of Sir Richard Addition to Lake Sherwood at 1116 Ivanhoe Court, Town of Rome, Adams County, Wisconsin. Email from the DNR advising to make sure the retaining wall is necessary. Dan Irwin from DCM Landscaping stated that they will be replacing an existing vertical cement block wall with an erosion control structure. Discussion was held. Bob Benkowski made a motion to grant the request with the understanding that some portions will be slightly steeper than the 2 to 1 slope. Cathy Croke seconded the motion. Roll Call Vote: 4 Yes. Motion carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

ADAMS COUNTY
BOARD OF ADJUSTMENT
MEETING MINUTES
May 28, 2014
PAGE #2

Minutes: Phil McLaughlin presented the Board with the minutes from the April 16, 2014 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Bob Benkowski seconded the motion. All in favor. Motion carried.


Correspondence: None.

The next Board of Adjustment Meeting will be June 18, 2014 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

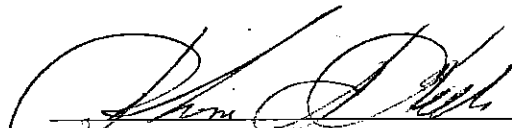
ADJOURNED: 10:37 A.M.



Bob Beaver, Chair


Catherine Croke, Secretary


Robert Benkowski


Cathy Allen, Recording Secretary


Tom Feller, Vice-Chair


Bob Krause

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
June 18, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; Bob Krause and Bob Benkowski. Others present were: Matt Bremer, Planning & Zoning Code Enforcement Officer and Cathy Allen, Recording Secretary. Was this meeting properly announced? Mr. Bremer stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Steven C. & Karen J. Smart – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling and grading on slopes of greater than 20% for an existing walkout basement on property located in the NW ¼, SE ¼, Section 7, Township 19 North, Range 5 East, Lot 46 of Tall Timber Addition to Petenwell Pines Subdivision at 865 19th Drive, Town of Monroe, Adams County, Wisconsin. Karen Smart, owner was present to explain the request, stating that they have the property for sale and want to make it more appealing. Georgene Srsen, Real Estate agent from Coldwell Banker provided pictures of the property and explained that the slope was too steep for most of the prospective buyers. Discussion was held. Cathy Croke made a motion to grant the request, contingent on the petitioner meeting all the suggestions made by Mike Wenzholz from the Department of Natural Resources. That being that the proposed stairway, landing and patio must meet all requirements of Section 3-2.01 and 3-2.02 of the Adams County Shoreland Wetland and Habitat Protection Ordinance, including that the landing along the stairway is “required by safety concerns and shall not exceed forty (40) square feet in area”; an erosion control plan is included with a granted permit, with minimal disruption to the shoreland zone and vegetation; the patio is at least 35 feet from the OHWM; the total area of all structures including the principal structure within 75 feet of the OHWM is less than 200 square feet; a full vegetative buffer zone is established across 70% of the shoreline; the proposed requests will not exceed the impervious surface standards under Section 3-8.00. Tom Feller seconded the motion. Roll Call. 5 – Yes. Motion carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Cathy Allen presented the Board with the minutes from the May 21, 2014 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be July 16, 2014 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Tom Feller seconded the motion. All in favor. Motion carried.

ADJOURNED: 9:59 A.M.

Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: April 23, 2014

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Sandy Wormet, Joy Casperson, John Atkinson, Bob McClyman, Muriel Harper, John Wenum, Dave Singer, Charlie Krupa, Renee Greenland, and John Earl

Absent: Rocky Gilner, Scott Beard, and Kathy Woock

Unexcused Absence: None

Staff Present: Craig Gaetzke, Susan Tucker, Jim Dahlke, and Lisa Williams

Guests: Becky Hovde

Opening

1. Motion was made by Bob McClyman to adopt the agenda with the change under New Business Action Items, #1 to now read, "Motion to Approve - Beaver Dam *Women's/Families* Shelter Home Purchase..." Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

Motion was made by Charlie Krupa to adopt the February 26, 2014 meeting minutes. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world. John welcomed staff Craig Gaetzke, Susan Tucker, Jim Dahlke, Lisa Williams, and guest Becky Hovde from Second Harvest.

2. President's Comments

John mentioned we are gearing up for our busy season. Groundbreaking for Rolan's Senior Village took place in March and construction began this week. Officer elections will take place at our June Board Meeting. John thanked Fred, the managers, and staff who are all working hard. John introduced each of the managers who gave a short description of their units for guest Becky Hovde.

3. Executive Director's Report

Fred thanked all board members for giving their time to serve on

our Board of Directors; he also thanked managers and staff for their hard work. He shared an article written by a board member of another Community Action Agency reminding us all of the poverty that still exists so close to home. Fred invited board members to our 15th Annual Golf Classic being held on June 12th at Trappers Turn. Our annual board meeting will take place in June; waiting for word on county board appointments for Sauk and Dodge. Board members agreed to invite Dick Schlimm back to present board training in September.

Motion was made by Bob McClyman to approve the Executive Directors Report of April 23, 2014. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Jim presented the Budget & Finance Report. The report included total increase in equity for each of our buildings in 2013 which reflected \$64,842. Total increase in equity for each of our properties since purchase reflected \$337,715. Total mortgages as of December 31, 2013 reflected \$2,362,893. Our equity will increase in 2014 with the development of Rolan's Senior Village. He mentioned that some of our properties have been refinanced and all properties are currently at reasonable interest rates. We secured a contract with Outagamie County for guardianship referrals, and have had a few referrals from Sauk and Columbia Counties.

Motion was made by Dave Singer to accept the Budget & Finance Report of April 23, 2014 with thanks to Jim. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. Ad Hoc Committee

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of April 11, 2014. John Earl called the meeting to order and motion passed by unanimous vote approving the agenda and minutes of the February 14, 2014 Ad Hoc Committee meeting minutes. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, May 30, 2014.

Motion was made by Charlie Krupa to accept the Ad Hoc Committee Report of April 11, 2014. Seconded by Dave Singer. Passed unanimously. MOTION CARRIED.

b. PBP Committee

John Earl asked board members to review the PBP Committee report of March 21, 2014. John Earl called the meeting to order. Roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the February 14, 2014 PBP Committee meeting minutes. Ed presented the Buildings Maintenance & Repairs Report. Motion passed by unanimous vote approving the Buildings Maintenance & Repairs Report with thanks to Ed. Fred provided a progress report on Rolan's Senior Village and introduced our new Construction Manager, Kurt Mead. A house may have been located for the new Beaver Dam Men's Shelter. Since we have not heard from Glenville Timberwrights regarding the loan buy-out offered in December 2013, Fred asked board members to consider recovery of funds by assuming ownership of the building. The next meeting will be held on Friday, April 11, 2014.

John Earl asked board members to review the PBP Committee Meeting minutes of April 11, 2014. John Earl called the meeting to order. Roll call was taken with six members present. Motion passed by unanimous vote approving the agenda and minutes of the March 21, 2014 PBP Committee meeting minutes. Committee members shared positive comments about Rolan's Senior Village Groundbreaking event. Ed presented the Buildings Maintenance & Repairs Report. George Thompson presented a positive inspection report on the possible new Women's/Families Shelter house located at 407 Beaver Street, Beaver Dam. After discussion, motion passed by unanimous vote supporting the EPF&A Committee recommendation requesting full board approval of the Resolution for purchase of the house. Committee members discussed the Federal Home Loan Bank grant application and made recommendations for the amount of funding to request. Please let Donna know if you are interested in attending the WISCAP Meeting & 40th Anniversary celebration in Madison on May 8th & 9th. Committee members discussed names for our new senior affordable housing project located on Lot 2 in Wisconsin Dells. Renee reported the Baraboo warming shelter is closing at the end of April and still no word on the non-profit organization trying to develop a homeless shelter in the Baraboo area. The next meeting will be held on Friday, May 30, 2014.

Motion passed by unanimous vote to call the note due for the Glenville Timberwrights "buy-out" option as of June 24, 2014 or legal action will be taken. MOTION CARRIED.

Motion was made by John Atkinson to accept the PBP Committee reports of March 21, 2014 and April 11, 2014. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

c. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of March 21, 2014. John Earl called the meeting to order and roll

call was taken with three members present. Motion passed by unanimous vote approving the agenda and minutes of the February 14, 2014 EPF&A Committee Meeting. Committee members recognized Charlie Krupa as Bill Gomoll's replacement as Board Vice President and Chair of the PBP Committee. Committee members discussed the appointment of a fifth member to the EPF&A Committee in the absence of Jim Layman. Motion passed by unanimous vote approving Sandy Wormet as fifth member of the EPF&A Committee. Jim Dahlke presented an overview of funding sources and budgeted costs for Rolan's Senior Village with the total project cost of \$696,159. Motion passed by unanimous vote approving the Finance Report as presented with thanks to Jim. Motion passed by unanimous vote approving scheduling Board Training and New Board Member Orientation in September with a date to be determined. The next meeting will be held on Friday, April 11, 2014.

John Earl asked board members to review the EPFA Committee Meeting minutes of April 11, 2014. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the March 21, 2014 EPF&A Committee Meeting. Jim Dahlke presented the Finance Report including the equity increase for each of properties. Motion passed by unanimous vote to accept the Finance Report as presented. Sandy Wormet and Charlie Krupa were officially welcomed to the EPF&A Committee. Glenville Timberwrights received word from their bank and are hoping to have an answer to us by the end of May regarding our loan buy-out option. Fred reported a house has been located for purchase of a Beaver Dam Men's Shelter. The plan is to purchase the house for \$123,500 with a loan of \$111,115 from Forward Community Investment, Madison, WI, \$5,000 from New Beginnings, \$5,000 from CWCAC, Inc., and \$2,500 from Beaver Dam community donations. The Women's Shelter would be moved to the new house and the Men's Shelter would go into St. Michael's Convent (current location of the New Beginnings Women's Shelter). Motion passed by unanimous vote to approve the Corporate Borrowing Resolution from Forward Community Investments and the borrowing resolution for purchase of the Beaver Dam shelter property. Motion passed by unanimous vote recommending full board approval of the Resolution of Appreciation for Jim Layman. Motion passed by unanimous vote recommending full board approval of a lending resolution for Rolan's Senior Village which approves borrowing an amount no greater than \$185,200 and a construction loan, if necessary, in an amount no greater than \$100,000 from the Bank of Wisconsin Dells, Wisconsin Dells, WI to complete the funding necessary for the project.

Motion was made by Muriel Harper to accept the EPF&A Committee reports of March 21, 2014 and April 11, 2014. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

6. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction

The Weatherization report reflected total clients served being 169 including 279 audits done and a service goal of 186. To date 121 freezers/refrigerators, 46 furnaces, 41 water heaters, and 49 windows were installed. Craig reported that our agency led the State in overall contract performance thanks to the expertise of our Weatherization Program Manager, Chris Utley. We received an additional \$75,000 from the state for our Weatherization contract. Susan Tucker presented the Homeless Unit Report. For January and February 2014 the agency served 185 clients compared to 109 in 2013. The percentage of clients served was 89% compared to 96% in 2013. Susan mentioned that FEMA funds have finally been received within the last few weeks; funds were not spent for Dodge and Juneau Counties until we knew the funds were in. Lisa Williams presented the Hunger Reduction Program Report. There was a 9% increase in households served in January 2014 over 2013 corresponding with a 3% increase in donated and/or purchased foods. There was a 13% increase in households served in February 2014 over 2013 corresponding with a 20% decrease in donated and/or purchased food and an 18% increase in USDA commodities received. We currently have 152 Section 8 vouchers; we also administer 10 port-ins totaling 162 vouchers over six counties, Adams, Columbia, Jefferson, Marathon, Rusk and Taylor Counties. The State is conducting audits of our TEFAP outlets.

Motion was made by Dave Singer to accept the Weatherization, Homeless, and Hunger Reduction Reports of April 23, 2014. Seconded by John Atkinson. Passed unanimously. MOTION CARRIED.

7. Old Business

None

8. New Business

Motion was made by John Wenum approving the borrowing resolution which reads, "**WHEREAS:** Central Wisconsin Community Action Council, Inc. was approached and became involved with a non-profit group interested in development of a Men's Shelter in the Beaver Dam area; and **WHEREAS:** The non-profit group is committed to fundraising efforts towards purchase of property and support of the Men's Shelter; and **WHEREAS:** New Beginnings Homeless Shelter of Dodge County has agreed to provide management and support of the new shelter; and **WHEREAS:** CWCAC, Inc. has offered to purchase property located at 407 Beaver Street in Beaver Dam based on contingencies listed in attached Addendum "A"; and **WHEREAS:** CWCAC, Inc. is committed to its mission of providing services which help low-income individuals and families within our service area achieve self-sufficiency and independence; **Now there for let it be resolved:** That Central Wisconsin Community Action Council, Inc. will purchase the home located at 407 Beaver Street, Beaver Dam, WI with a loan in the amount of no greater than \$111,115 from Forward Community Investments, Madison, WI for the purpose of

developing the Beaver Dam Women's/Family Shelter based on the contingencies listed in attached Addendum "A", and further *Resolve*, that authority be vested in the President and/or Executive Director to sign all closing documents necessary and required. Seconded by Joy Casperson. Passed by unanimous roll call vote. MOTION CARRIED.

Motion was made by Charlie Krupa approving the borrowing resolution which reads, "*WHEREAS*: Central Wisconsin Community Action Council, Inc. in their pursuit to develop Affordable Senior Housing has received grant funding to support construction of an eight unit Apartment Complex, Rolan's Senior Village, in the County of Juneau, Village of Necedah; and *WHEREAS*: Grant funds will support approximately 75% of development and construction costs; and *WHEREAS*: Property for the proposed building site is owned by Central Wisconsin Community Action Council, Inc.; and *WHEREAS*: All building plans have been completed and approved by the Building Committee and Board of Directors. Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves borrowing an amount no greater than \$185,200 and a construction loan, if necessary, in an amount no greater than \$100,000 from the Bank of Wisconsin Dells, Wisconsin Dells, WI to complete the funding necessary for the project; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all closing documents necessary and required." Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

Motion was made by Muriel Harper to approve the resolution which reads, "*WHEREAS*: James Layman recognizes the needs of the less fortunate in Dodge County; and *WHEREAS*: James assists those in need by volunteering his time at countless CWCAC, Inc. meetings and events; and *WHEREAS*: James extends his commitment to ensure that the less fortunate have access to all available programs by serving as a Board of Director for CWCAC, Inc.; and *WHEREAS*: CWCAC Board of Directors, sensing James' leadership, appointed him as 5th member of the Executive, Planning, Programs, & Audit Committee; and *WHEREAS*: James graciously offers his unlimited knowledge and talents in the creation and development of our Affordable Housing Projects and leadership of the agency in its mission to provide services which help low-income individuals and families within our service area achieve self-sufficiency and independence; and *WHEREAS*: James applies his skills as a board member influencing change and progress for those in need; NOW THERE FOR LET IT BE RESOLVED THAT: "THE BOARD OF DIRECTORS, MANAGEMENT, AND STAFF OF CENTRAL WISCONSIN COMMUNITY ACTION COUNCIL, INC. EXPRESS THEIR SINCEREST GRATITUDE AND TOTAL APPRECIATION FOR JAMES' YEARS OF UNCONDITIONAL DEDICATION, COMMITMENT AND EXCEPTIONAL PERFORMANCE OF SERVICE" And Further *Resolve*, that this Resolution of Appreciation will be displayed in the Board Room of Central Wisconsin Community Action Council, Inc., Wisconsin Dells, WI.

Unanimously approved by roll call vote on this date, April 23, 2014, and signed by the Board President & Agency Executive Director. Seconded by Bob McClyman. Passed unanimously. MOTION CARRIED.

Board members discussed the name for our Lot 2 senior housing project in Wisconsin Dells. After discussion, motion was made by Muriel Harper to adopt the name "Gomoll's Senior Village" for our Lot 2 senior housing project. Seconded by Renee Greenland. Passed unanimously. MOTION CARRIED.

9. Next Meeting

Wednesday, June 25, 2014 @ 10:00 a.m.

10. Adjourn

Bob McClyman made a motion to adjourn. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

Signed by:



Fred Hebert, Executive Director

May 1, 2014

Date

Call to Order by the Chairman West at 6:01 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #02 Rocky Gilner; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #01-Mark Hamburg; Dist. #03-Larry Babcock.

Motioned by Kotlowski/Roekle to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Eggebrecht/Wysocky to approve the May 20, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Grabarski, Djumadi, Johnson, Kotlowski, Morgan and Pisellini.

Claims: None

Correspondence: Letter dated May 6, 2014 from Coulee Region Prayer Consortium.

Appointments: Motioned by Johnson/Edwards to approve the following appointments: Ed Heidman-VFW Post#6279, Bill Arnold-Vietnam Veterans' of America, Jim Kane-American Legion Post 250, Scott Colburn-American Legion Post 273 and Jim LaPointe-American Legion post 65 to the Veteran's Service Committee. Motion to approve appointments carried by unanimous voice vote.

Unfinished Business: None

New Business: None

Reports and Presentations: Daric Smith provided a handout and additional comments regarding RIDC. Motioned by Repinski/Djumadi to approve Town of Rome Notice of Adoption of Ordinance to amend Chapter 10.5 Zoning Districts & Maps dated June 12, 2014. Motion to approve Town of Rome Notice of Adoption of Ordinance amendment carried by unanimous voice vote.

Resolutions:

Res. #85: Motioned by Allen/Edwards to adopt Res. #85-14 to recognize Pam Parks' resignation effective May 5, 2014, and honor her 10 years of service to Adams County. Motion to adopt Res. #85-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Res. #86: Motioned by Roekle/Johnson to adopt Res. #86-14 to Commemorate the 100th Anniversary of Wisconsin 4-H Youth Development. Motion to adopt Res. #86-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Presentation: Presentation given on 4-H Youth Development.

Res. #87: Motioned by Kotlowski/Eggebrecht to adopt Res. #87-14 to approve the contract extension with Correctional Healthcare Companies (CHC) to provide medical services to inmates while incarcerated in the Adams County Jail. Motion to adopt Res. #87-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Res. #88: Motioned by Grabarski/Roekle to adopt Res. #88-14 to transfer \$4,533.53 from the Health & Human Services Fund Balance and establish an Aging Unit Non-lapsing Account and Rescind Resolution #44-2014. Motion to adopt Res. #88-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Motioned by Kotlowski/Repinski to adopt Res. #89-14 thru Res. #93-14

Res. #89: To Sell County Advertised Property Tax #30-3993

Res. #90: To Sell County Advertised Property Tax #18-970

Res. #91: To Sell County Advertised Property Tax #16-790 & 791

Res. #92: To Sell County Advertised Property Tax #14-847, 14-848, 14-849-20

Res. #93: To Sell County Advertised Property Tax #30-4766

Motion to adopt Res. #89-14 thru Res. #93-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Ordinances:

Ord. #11: Motioned by Stuchlak/Morgan to enact Ord. #11-14 to rezone a portion of an 18.5 acre parcel (200' x 200') located in the SE ¼, SE ¼, Section 2, Township 18 North, Range 6 East, at 802 Cottonville Avenue, Town of Preston, Adams County, Wisconsin, from a Conservancy District to a Recreational/Residential District, owned by Jeffrey & Sheryl Shiroda and James & Jan Macejkvic. Motion to enact Ord. #11-14 carried by roll call vote, 18 yes, 2 excused. Excused, Hamburg and Babcock.

Denials: None

Petition: None

Motioned by Kotlowski/Repinski to approve claims. Motion carried by unanimous voice vote.

Motioned by Grabarski/Edwards to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: July 15, 2014 at 6:00 p.m.

Motioned by Repinski/Wysocky to adjourn at 6:35 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi
Adams County Clerk

These minutes have not been approved by the committee.

**Executive Committee Meeting
June 10, 2014 – 10:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 12:01 p.m. The meeting was properly announced.

Committee members present: Joe Stuchlak, John West, Larry Babcock, Florence Johnson, and Jack Allen.

Others present: Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane M. Heider, Recording Secretary; and Jodi Helgeson, Register of Deeds.

Motion by Johnson, seconded by Babcock, to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by West, to approve Minutes of the May 6, 2014 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation.

There was no new correspondence.

Discuss and/or act on Adams County Register of Deeds' Five-year Plan. Jodi Helgeson presented her 5-Year Plan, stating it is important for budgeting purposes. She is focusing on implementing new technology instead of hiring additional employees. Allen questioned whether the State of Wisconsin will eventually take over. Helgeson explained that there is no State Registrar for land records; however, there may be a statewide portal in the future. Helgeson intentionally selected a regional vendor who is focused on Register of Deeds operations and could be ready to work with a statewide portal if necessary.

Our MIS Department has concerns that the County will not have the means to update. West asked that Helgeson give her report to all County Board Supervisors. Motion by Johnson, seconded by West, to approve Register of Deeds Five-Year Plan. **Motion carried by unanimous vote.**

Discuss and/or act on Job Description of Administrative Coordinator/Director of Finance. Request for this Agenda item was withdrawn at the prior Joint Administrative & Finance/Executive Committee Meeting. **No action was taken.**

Corporation Counsel gave a verbal report of department activities, including department representation, court actions, case load and office management. Allen requested Wagner to

These minutes have not been approved

advise department heads and county board members, as to what paperwork which is on the table during a meeting can be disbursed to those attending.

The Personnel Director distributed a handout and presented her monthly report.

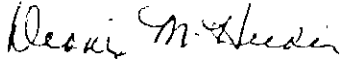
Motion by Allen, seconded by West to approve Vouchers. **Motion carried by unanimous vote.**

Action items for next meeting: None.

The next meeting is scheduled for **July 8, 2014 at 9:00 a.m.**

Motion by Allen, seconded by West to adjourn the meeting at 12:25 p.m. **Motion carried by unanimous vote.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Diane M. Heider".

Diane M. Heider
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – June 27, 2014**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 10:06 a.m.

Roll Call of Board Members: Present- Lori Djumadi, Robert Grabarski, Fran Dehmlow, Heidi Roekle, Deb Johnson-Shuh, Teresa Harvey-Beversdorf. Excused absent – Rocky Gilner, Jack Allen, Dr. Mark Hatton

Health & Human Services Staff: Present – Diane Cable, Cindi Flynn, Donna Richards, Kelly Oleson, Sarah Grosshuesch, Wendy Pierce and Ruth Horndasch. Excused absent – Diane Osborn, Sherrie Manning and Tom Charles.

Veterans Services Staff: Present – Steve Dykes

Approval of Agenda & Compliance with Open Meetings Law

Motion made by Djumadi/Johnson-Shuh to approve the Agenda in compliance with the Open Meetings Law. Motion carried by UVV.

Motion made by Roekle/Djumadi to move agenda item #10 to #1. Motion carried by UVV.

Approval of Minutes of May 23, 2014

Motion made by Grabarski/Harvey-Beversdorf to approve minutes of May 23, 2014 as submitted. Motion carried by UVV.

Public Comment – Jim Cane respectfully voiced a concern he heard from the prior VSO that ten thousand dollars in grant money for veteran's services was transferred into the county's general fund. Jim voiced that the funds must be used for Veteran's services. The matter will be looked into and reported on at the next HHS Committee Meeting.

Correspondence – None received.

Announcements – No announcements made.

Veterans Service

Review and approval of May 2014 Veterans Service vouchers and financial report. No discussion was held and a motion was made to approve the May 2014 Veterans Services Vouchers and Financial Report by Harvey-Beversdorf/Johnson-Shuh. Motion carried by UVV.

Personnel – Interim Veterans Service Officer Steve Dykes introduced himself to the Health & Human Services Board.

Personnel – Personnel Director Kaye provided the Board with an update to the recruitment process for the Veterans Service Officer position. Personnel Director Kaye stated that the County has received 30 excellent applications for the position and that the job posting would be closed on Monday, June 30th at noon. All candidates for the VSO position are required to take the Civil Service Exam.

Personnel – Discuss and/or approve the recruitment and/or hiring for the Deputy County Veterans Service Officer position. Interim Veterans Service Officer Dykes recommends waiting to hire the Deputy County Veterans Service Officer position until the Veteran's Service Officer Position is filled. Personnel Director Kaye agreed and stated that the County typically holds off posting support staff positions until management positions are filled.

A motion was made to table the recruitment and/or hiring for the Deputy County Veteran's Service Officer Position by Djumadi / Grabarski. Motion carried by UVV.

Health & Human Services

Public Health – Health Officer Grosshuesch introduced Christa Cupp, CHES Health Educator from the South Central Wisconsin Tobacco Free Coalition to the Board. Cupp presented information about the dangers of e-cigarettes to the Committee. Public Health Officer Grosshuesch further explained the grant objective is to educate the policy makers. Committee Member Djumadi requested a resolution in support of the objective. Grosshuesch will provide the resolution at the next meeting.

Review and approval of May 2014 Health & Human Services vouchers and financial report – Committee Member Harvey-Beversdorf requested clarification concerning three line items in the financial report. A motion was made to approve the May 2014 Health & Human Services vouchers and financial report by Djumadi / Harvey-Beversdorf. Motion carried by UVV.

Director's Report and Manager Narratives – A written report was submitted to the HHS Board prior to the meeting by HHS Director Cable. Committee Member Harvey-Beversdorf would like Long Term Support to provide the HHS Board with a presentation about the recent training they received at the next Board Meeting. HHS Director Cable provided the HHS Board with an update concerning the Crisis Services program audit. Public Health Officer Grosshuesch added that the Drinking Water brochure was updated to include information about the dangers of high levels of nitrates in drinking water. Grosshuesch invited the HHS Board to attend the upcoming National Conference for the State Association of Health which will take place in Milwaukee and to attend a suicide prevention walk that will take place on September 13th. Additionally,

Grosshuesch reminded the HHS Board that the 140 Review will take place on July 29, 2014 at 10:00am.

Administration – HHS Director Cable proposed a request to get a credit card for the Health & Human Services Department to the HHS Board and explained the need for the credit card for the department. Discussion occurred. The HHS Board requested that a policy and protocols be created before they would make a final decision regarding pursuing the credit card for the HHS Department.

Administration – HHS Director Cable provided the HHS Board with an update to the ongoing development of the 5 year plan to for the Health & Human Services Department and shared the new vision, mission and value statements.

Administration – Discuss and/or act on consideration of evening/late afternoon meeting time for the HHS Committee meeting. No action has been taken on this item. This item is tabled until the next meeting.

Administration – HHS Director Cable provided the HHS Board with an update on the implementation of The Clinical Manager (TCM). Long Term Support is currently using the system. Behavioral Health is progressing with scheduling and billing on the system.

Fiscal – Fiscal Services Manager Pierce provided the HHS Board with a 2014 Budget update and projection and stated that she was pleased with the numbers to date.

Long Term Support – HHS Director Cable explained the process for the formation of the Family Care ADHOC Committee. This ADHOC Committee is under the HHS Board. Members for the Family Care ADHOC Committee will be from the Long Term Care Advisory Committee, HHS Board and HHS Staff. Djumadi explained that the advisory committee recommended the formation of the family care subcommittee to help move forward with the program. Committee Member Harvey-Beversdorf volunteered to be on the committee. HHS Director Cable stated that the meeting will be set up within the next couple of months.

Economic Support – Economic Support Manager Flynn provided the HHS Board with an update on FSET regionalization and request for a letter of support. Committee Member Grabarski requested a summary trend to see how effective the program is. HHS Director Cable suggested inviting FSET Case Manager Tom Prete to present summary information to the Board at a future meeting.

A motion was made to move forward with the FSET regionalization letter of support signed by all HHS Board present at the meeting by Djumadi / Dehmlow. Motion carried by UVV.

Public Health – Public Health Officer Grosshuesch provided the HHS Board with the new Public Health policies for discussion. Grosshuesch provided a further information about the policies to the HHS Board.

Update – The Adams County Promise Neighborhood Project update was tabled until the next meeting.

Behavioral Health – HHS Director Cable provided the HHS Board with an update on CCS Regionalization. Six counties make up the regional group. The state is releasing 100% reimbursement for eligible regions. Cable will provide the committee with further updates at the next meeting.

New Business – Items to review at an upcoming HHS Board meeting are as follows; discuss furniture for Veterans Service Officer, discuss and/or approve the recruitment and/or hiring for the Deputy County Veterans Service Officer position, presentation from Long Term Support regarding recent training, request to pursue a credit card for HHS Department, proposal to change the HHS Board meeting time to an evening/late afternoon, update on the implementation of TCM, presentation of FSET trend summary by Tom Prete, FSET Case Manager.

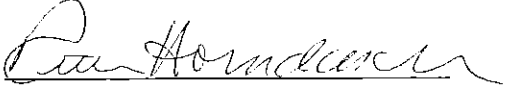
Next Regular Meeting Date – July 25, 2014 @ 10:00a.m.

Motion to adjourn at 12:35p.m. by Roekle / Grabarski. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Ruth Horndasch.

Heidi Roekle – Chairperson


Ruth Horndasch

HEALTH INSURANCE STUDY COMMITTEE MINUTES

June 24, 2014 / 9:00 a.m.

Courthouse Conference Room A260

1. The meeting was called to order at 9:00 a.m. by Chair Edwards. The meeting was properly announced.
2. Members present: Supervisors Edwards and West; AFG Representatives: Bill Heinz and Mary Laird; Employees: Karen Bays, Dave Carlson, Myrna Diemert, Carrie Easterly, Jodi Helgeson, Marcia Kaye, Cheryl Kroening, Sara Nelson, Wendy Newsom, Wally Sedlar, Marylu Silka, Cheryl Thompson, Peggy Weber, Jani Zander.
3. Motion by Bays, seconded by Diemert to approve agenda. Motion carried by voice vote.
4. Motion by Newsom, seconded by Diemert to approve the HISC minutes from May 27, 2014. Motion carried by voice vote.
5. HRA Funding Analysis Report (FAR) - May 2014 (*Handout 1*) Year to date cost to funding is currently at 100%, so we are right on target.
6. Updates on WEA Trust Health Plan
 - a. DME option – They did check and orthotics, compression stockings, etc. are still covered under the current plan and they will make sure they are included in 2015 as well.
 - b. Claims experience – The Health & RX Claim Payment ration (*Handout 2*) shows in 2013 we had 113.8% final. This means that the premium paid in was 13.8% less than the total paid out for health and prescription claims. Currently, for 2014 first quarter, we are at 91.6%; however there may be ‘immature claims’ from January and March that have not yet been accounted for as the percent ratio in those two months is still low, while February was at 137.4%.
7. Supervisor West indicated that they had discussed the retiree health coverage at Admin & Finance and they agreed that the best thing would be to eliminate retiree coverage so they would be eligible for subsidy and/or the exchange. There are presently only 7 retirees on the medical coverage and half of them are medicare eligible. County Clerk Phillippi is putting together a letter of explanation to the retirees currently on the plan and it was recommended to have either group or individual meetings with anyone that is considering retiring in the near future to let them know about the options available.
8. Flex Savings Account decision – continue 2 ½ month grace period or do \$500 carryover. Discussion was held on the two options. The maximum carryover is \$500 per year and the employee can still contribute up to the full \$2500 annual (current limit). Motion by Bays, seconded by Newsom, effective January 1, 2015, to change the Flex Spending Account to allow a \$500 annual carryover. Motion carried by voice vote. This decision will be taken to Admin & Finance Committee for their confirmation.

Heinz mentioned that the County had been given the option of the “Benny Card” back in March/April for a special promotion that would have removed any cost to the County to offer

this card to the employees. There apparently was no interest so the County did not move forward. Now it would cost \$1.50 per employee and a \$300 annual fee, so he would not pursue this benefit any further.

9. Discussion regarding 2015 Health Plan Options. As things stand, we anticipate premium increase, in the double digit range. We are hoping for it to be less than 10%, but a 15% increase could still be expected. With this, the County will be facing a **\$308,000 Cadillac Tax fee** in 2018. This is an individual tax that will be applied to employees and the County by the government. Little steps need to be taken now to start reducing the premium cost, which also includes the Health Reimbursement Account (HRA). Even without the Cadillac Tax, the cost of health insurance is rising so how can we make changes to make it affordable? *Handout 3* shows the impact some changes can make on the premium costs. We may be looking at as much as a 10% renewal increase so need to try to reduce premium 8-10%.
 - a. Deductibles – Committee recommended leaving deductibles as are for now with the other recommended changes implemented.
 - b. OV co-pays – Committee recommended leaving office visit co-pays status quo.
 - c. Emergency Room co-pay – To encourage employees NOT to use emergency room if not needed, it was recommended to increase the ER co-pay to \$200 (currently \$25). If an employee goes to the ER for a true emergency and is admitted, that co-pay is waived. Otherwise, employees are encouraged to set appointment or use urgent care.
 - d. Maximum out of pocket must be increased due to the way these costs accumulate, starting in 2015.
 - e. Prescriptions – (*Handout 4*) The Value Choice Drug Plan will allow employees to still obtain many of the generic medications on the list for \$0. Any generic not on the list will cost \$5, Brand prescriptions will go to \$20 and non-formulary will increase to either \$30 or \$40. Employees using the mail order plan can still receive three months of prescription for the cost of two months.
 - f. Cadillac Tax considerations – This tax, along with other ‘fees’ will be used to help fund the ACA, so it is very unlikely that they will be removed in future years.
10. RFP update – The RFP for health coverage will go out as soon as they clarify a few things on the census data that was provided. They will ask for an ‘apples to apples’ proposal as well as one including the changes that were recommended in the health plan options.
11. Health Reimbursement Account – It was recommended that the County eliminate the HRA (\$75,000 annual payout by County) and educate and encourage employees to participate in the Flex Spending Account program to offset the out of pocket expense.
12. Health Risk Assessment dates – Last year the County used MMHC to do the HRA’s but they were not able to summarize the information collected to formulate a report showing where our health issues are. It was recommended that we utilize the company that contracts with WEA, who will also provide an aggregate report to employees. AFG will clarify if there will be a cost to employees to do the HRA using this company. We are looking at late August or early September to schedule HRA’s. As was done this year, those employees that have County health insurance and do not participate in the HRA will pay a \$35 monthly administrative fee.

13. Wellness Committee update – There was good attendance at the Adopt-A-Highway which was held earlier this month. Next Adopt-A-Highway collection will be sometime in September. For June we have a 'healthy lunch' challenge going on and for July the committee will provide information on fresh food alternatives such as Farmer's Markets, along with recipes for healthy dishes and canning options. August will be another walking challenge to hopefully get employees headed to Lambeau Field, again. The blood pressure units were well received at Highway and Health & Human Services offices and will be headed to Solid Waste and the Community Center next. They are self-explanatory for use. Information for Quit Line Smoking Cessation program was distributed and is available for free for all employees (family, etc).
14. Next meeting date set for July 22 at 9:00 a.m.
15. Items/ideas for next meeting: RFP results, Health Risk Assessment information update.
16. Motion by Newsom, seconded by Bays to adjourn the meeting at 10:08 a.m. Motion carried by voice vote.

These minutes have not yet been approved by the Health Insurance Study Committee.

Marcia Kaye

Marcia Kaye

Co-recording secretary

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JUNE 12, 2014 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Ken Wagner,
Bob Buerger, John Traxler and Everett Johnson.

MEMBER ABSENT: Mark Hamburg ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 12, 2014.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY AND WYSOCKY. **MEMBER ABSENT:** HAMBURG ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MAY 8, 2014): *Motion by Johnson to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for May 8, 2014 Regular Monthly Meeting, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

DISCUSS AND/OR ACT ON WILLIAM HOOYMAN ~ 626 COUNTY ROAD O COMPLAINT: Highway Committee viewed the Adams County Planning & Zoning Wetland Map for the Hooyman property that is located on County Road O. Adams County Corporation Counsel was present and recommended that a letter be drafted and sent to William Hooyman concerning his issues. *Motion by Wysocky to have the Adams County Corporation Counsel notify by letter that the county will not be able to assist William Hooyman in any way with his water concern, as this property has been delineated as wetlands, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TOWN OF ADAMS CERTIFIED LETTER REFERENCE RUN-OFF FROM THE COUNTY HIGHWAY FACILITY LOCATED AT 1342 COUNTY ROAD F: The Adams County Highway Department received a certified letter from the Town of Adams concerning run-off from the County Highway Facility located at 1342 County Road F. Highway Committee reviewed some aerial maps and photographs, discussed the concern with the Adams County Corporation Counsel. Highway Commissioner had a telephone conversation

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 12, 2014 ~ 9:00 A.M.**

P45

with Town of Adams Chairperson Bays and discussed the run-off concerns as stated in the town letter. Adams County Corporation Counsel suggested that a letter be sent to the Town of Adams notifying them that the County does not feel that the 1342 County Road F facility is causing the problem.

REVIEW & ACT ON COUNTY ROAD G CONSTRUCTION PROJECTS BIDS:

A) APACHE LANE TO BADGER DRIVE 310.087 LRIP (LOCAL ROAD IMPROVEMENT PROGRAM) PROJECT: The Highway Committee reviewed the bids that were submitted for this project. *Motion by Johnson to award the bid to the lowest bidder, D.L. Gasser Construction, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Bid tabs for this project is attached to minutes.

B) APACHE LANE TO BADGER DRIVE 310.087 COUNTY PROJECT: The Highway Committee reviewed the bids that were submitted for this project. *Motion by Johnson to award the bid to the lowest bidder, Mashuda Contractors, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Bid tabs for this project is attached to minutes.

C) BADGER DRIVE TO COUNTY ROAD C 310.088 COUNTY PROJECT: The Highway Committee reviewed the bids that were submitted for this project. *Motion by Johnson to award the bid to the lowest bidder, D.L. Gasser Construction, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Bid tabs for this project is attached to minutes.

REVIEW & ACT ON WOOD FOR SALE BIDS: The following bids were received for the wood:

FOR SALE: PULP LENGTH WOOD/BY BID ONLY		
Bid Opening 6/4/14 9 a.m.	1342 COUNTY ROAD F	
BIDDER	PINE	HARDWOOD
Flynn, Gerald	\$ -	\$ 340.00
Hansford Forest Products	\$ 360.00	\$ 680.00
Bays, Shirley	\$ -	\$ 553.00
Bomkamp, Clark	\$ -	\$ 510.00

Motion by Johnson to award the wood bids as presented to the highest bidder, Hansford Forest Products, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

PBM (PERFORMANCE BASE MAINTENANCE) AGREEMENT FOR RUBBER CRACK FILLING WITH STATE: The State of Wisconsin Performance Base Maintenance Agreement for Rubber Crack Filling was reviewed and approved by the Adams County Corporation Counsel and Administrator Coordinator Director of Finance. This unsigned agreement for the amount of \$134,564.00 was sent to the State for their review and approval.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 12, 2014 ~ 9:00 A.M.**

REVIEW & ACT ON CHANGE ORDER FOR PAVEMENT MARKING TRUCK:

The Highway Committee reviewed the change orders for the pavement marking truck that was identified after the first meeting with EZ Liner. *Motion by Johnson to approve change orders: 1, 2 and 4 for the pavement marking truck as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TOWN OF COLBURN CULVERT AID PETITION: *Motion by Johnson to approve the Culvert Aid Petition that was submitted by the Town of Colburn for 3rd Avenue for an amount of \$17,485.80, 50% share is : \$8,742.90 and to forward this petition to County Board to be acted on at the next County Board Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TASK ORDER #2 AECOM ~ COUNTY ROAD G CONSTRUCTION OVERSIGHT: Bob Buerger representing AECOM was present to explain Task Order #2 ~ County Road G Construction Oversight. *Motion by Wysocky to approve Task Order #2 ~ County Road G Construction Oversight with AECOM for the amount of \$118,516.95 second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION TO RECOGNIZE JOHN EASTERLY FOR HIS YEARS OF SERVICE TO ADAMS COUNTY: *Motion by Johnson to approve, sign and forward to County Board a Resolution Recognizing John Easterly for his Years of Service to Adams County, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FIVE YEAR PLAN: Highway Committee discussed the creation of a five year plan for the Highway Department as required by Resolution. The Committee has instructed the Highway Commissioner to start creating this plan, which may include funding sources and pavement conditions and to bring back a draft document to the Committee at the next monthly meeting.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Cleared new County Road G & County Road O intersection right-of-way
- Reclaiming shoulders
- Patching
- Crack filling County Road B (CTH E to STH82)
- Mowing has just started
- Employee replacement process started due to resignation

FINANCIAL REPORT: *Motion by Wysocky to approve the May 2014 Financial Report as audited, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the June 6, 2014, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 12, 2014 ~ 9:00 A.M.**

P47

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Five Year Plan

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Roseberry, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 10, 2014 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:25 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**Joint Executive/Administrative-Finance Committee Meeting
June 10, 2014 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m. The Twice Amended Agenda of the meeting was properly announced per Cindy Phillippi, County Clerk.

Committee members present: Joe Stuchlak, John West, Larry Babcock, Florence Johnson, Jack Allen, Robert Grabarski, Mark Hamburg, and Jerry Kotlowski.

Others present: Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane M. Heider, Recording Secretary; Diane Cable, Director of HHS; Carol Collins, Fiscal and Support Services Manager, Sheriff's Department; Jodi Helgeson, Register of Deeds; Phil McLaughlin, Zoning Director; Wally Seidler, Land & Water Conservationist; Myrna Diemert, Solid Waste Director; Cindy Phillippi, County Clerk; Don Genrich, UWEX; Jani Zander, Treasurer.

Motion by Babcock, seconded by Allen to approve the Second Amended Agenda. Motion carried by unanimous vote.

Stuchlak requested a motion to consider convening in closed session per Wis. Stats. §19.85(1)(c). West asked for Corporation Counsel's legal opinion regarding proper notice, as the Agenda did not include the subject matter of the meeting as required by law. Wagner did not have the opportunity to review the closed session language prior to publication, as had been the previous policy. Wagner agreed that the notice as published does not meet the requirements of Wis. Stats. §19.84(2). He cited supporting case law which states that notice is insufficient if the subject matter is not stated. Discussion was held regarding insufficiency of notice to the public. Phillippi argued that an employee who was the subject of exemption subparagraph (c) would be notified to attend a meeting. In this case she prepared the notice, and did not include the subject matter of the closed session because she is the subject matter of the closed session. Phillippi acknowledged that an elected County Clerk is not covered under exceptions to open meetings under Wis. Stats. §19.84(c). She argued that the additional duties of Interim Administrative Coordinator qualified for the closed session she requested under subsection (c). Wagner agreed that it qualified, but stated it still needed to be more specific. Discussion. Motion by Allen, seconded by Grabarski to go into closed session. Grabarski yes; Allen yes; Hamburg yes; Stuchlak yes; Johnson yes; Kotlowski yes; West no. Motion passed 6-1. The joint committee convened in closed session at 9:12 a.m.

Motion by Hamburg, seconded by Allen at 10:13 a.m. to reconvene in open session. Motion carried by unanimous vote. No motions were made post-closed meeting.

Motion by Babcock, seconded by Johnson to approve Minutes of March 10, 2014 and March 17, 2014. Motion carried by unanimous vote.

THESE MINUTES HAVE NOT BEEN APPROVED

There was no new correspondence. Public participation may be allowed as the Chair deems appropriate.

Collins and Kaye requested rehiring former jail employee, Will Robbins at the wage he was at when he left County employment five months ago. Motion by West, seconded by Hamburg to approve hiring the Jail Officer at a wage higher than starting wage. Discussion regarding re-employing a quality employee who has knowledge of our operation, certification and training and can jump right into the position. Stuchlak, Johnson and Kotlowski, no; Grabarski, Allen, West, and Hamburg, yes. Motion carried 4-3.

Discussion regarding reclassification of Conservation Clerk. Sedlar stated that the reclassification was approved in April. Salary for this position should have increased as of January 1, 2014. Money was set aside in LWC budget to cover, but was used for something else. Kaye stated that of the positions re-classified as of January 1, 2014, only the Building & Grounds Director received early adjustment because funds were budgeted. The 4 remaining reclassifications are contingent upon implementation of the WIPFLI wage study. West indicated that we have money set aside in the contingent fund to cover the adjustments. Motion by West, seconded by Hamburg, to table this item pending discussion on Item 18. Grabarski, Allen, West, Hamburg, Johnson and Kotlowski yes; Stuchlak no. Motion carried 6-1.

Discussion of report of Phillippi/Zander after pulling job descriptions. Phillippi presented a handout to the Committee. Zander and Phillippi explained their method of comparison of positions and felt that discrepancies between certain job descriptions and discrimination in the point analysis were not enough to warrant higher pay grades. Kaye described the process of placing Adams County job descriptions into the WIPFLI study. Kaye requested department heads to review job descriptions and bring to Personnel for presentation to the Committee; however, most did not come through her office. Phillippi was aware of the process, initially working in conjunction with the Personnel Director and former AC/DOF to review and slot job descriptions in the WIPFLI study. However, she only participated for a minimal period of time and did not finish the project with the team.

Kaye continued to explain that WIPFLI does not only base placement on a point factor. Because of the disparity in job descriptions and the inability to go solely on the point factor, WIPFLI used comparable positions. In addition, Kaye and former AC/DOF Larson made changes to the point factor analysis upon recommendation by department heads. WIPFLI did the placement. Adams County paid WIPFLI an additional \$5000 for doing placements based on internal equity and experience. Department Heads were also given the opportunity to appeal placements earlier this year, and that process was followed. The Administrative Secretary still needs to be re-classified; however the rest have been approved and are where they should be.

In answer to Allen's inquiry, Kaye stated that the committee approved going with a Carlson Dettman consortium group in April 2012, but then at the inquiry of another Board Supervisor, that decision was revisited and Committee approved going with the WIPFLI study in August of 2012. Allen and Stuchlak agree it's time to go to County Board. Stuchlak tabled items 14 and 15 of the Twice Amended Agenda and moved to Item 18.

Item 18. Discussion regarding approving the WIPFLI study and sending to County Board for approval. Kaye had previously distributed a handout to Committee members which has Agenda item 15 positions incorporated into the wage scale, but made no changes to the Administrative and Clerical positions, as that was the project of Phillippi and Zander. Stuchlak tabled item 14, move to item 15. Kaye stated that new positions were not placed into the original study. See pink highlighted information on the handout. If the WIPFLI study is approved, those changes are included.

Item 15 -- Internal Equity. West stated that these are included in the wage study. Stuchlak stated that we need a motion to approve the study. Phillippi withdrew her request to postpone the appeal placement for the Payroll Tech/Account Specialist positions in the Administrative Coordinator-Director of Finance Office. Discussion regarding placement of one particular individual from Solid Waste General Laborer and Solid Waste Truck Driver -. Kaye explained that the individual was projected under the truck driver position. The laborer position is not calculated.

Motion by West, seconded by Hamburg to move to Item #18 of the Agenda. Motion unanimously carried.

#18. Discuss approval of the WIPFLI Study. Hamburg asked about the dollar consequence. Kaye described the previously approved six-month/one year/two year market pay increase philosophy which she used to update her current spreadsheet for fiscal impact. In doing so, those who have worked here more than 2 years were brought up to market (median) and new hires would be placed at 85%, 90% or 95% depending on their length of employment; for calculation purposes only, those over market were given a 2% increase. The total impact is approximately \$407,000. Cable reiterated her concerns for HHS positions voiced in March; however, requested that the WIPFLI study move forward as HHS is experience employee loss to other counties which do have a pay scale in place. It would bring consistency and stability to Adams County and help bring people in. Wagner advised the committee to make it clear that the Board needs to approve, adopt, and implement the WIPFLI study. Discussion continued regarding WIPFLI wage aging and the effect of the 2% increase given January 1, 2014. There may be future discussion of pay for performance as a separate issue. Phillippi questioned that, if the study passed, would we re-look at clerical and leave them scattered in the WIPFLI study? Allen's intent is to discuss in committee and move to the County Board. Stuchlak indicated that we can always amend the study if it's put into place.

Motion by Allen, seconded by Babcock to send the WIPFLI study to County Board for approval, and that a committee be appointed to address specific situations. Wagner defined approval and implementation. To approve is to declare what to do with the study; then we can come back with additional adjustments. If we want to start paying -- specifically implement the study. Genrich inquired, as of what date? Hamburg inquired as to where the money is coming from. West stated that there is money set aside in the contingency fund. Phillippi reminded the committee that 2% had already been used but claims she doesn't have access to those figures. Motion by West, seconded by Hamburg, to amend the previous motion. Motion carried by unanimous vote. Motion amended by West, seconded by Hamburg, to send the WIPFLI study to County Board for approval, adoption and implementation with retroactive pay effective January 1, 2014; that

employees who have been employed by the County at least two consecutive years be placed at midpoint ("market") range (if not already there); and that employees receiving greater than midpoint pay receive a minimum of 1.8% increase. Amended motion carried by unanimous vote.

Item 16. Discuss filling position of Administrative Coordinator/Director of Finance. West thinks it is important to start researching in this interim time period. Wisconsin Counties Association advises doing an analysis of structure and duties, and the possibility of forming an ad hoc committee. Stuchlak agreed, noting the 10-month interim appointment has only 6 months left. West wants to make the right decision in hiring the right person. An ad hoc committee is valuable as it brings in persons from the outside for a new perspective. Phillippi commented that the County had done studies in the past. Hamburg would like to see copies of the reports or a compilation thereof. West indicated that we can hire a professional consulting service but have to set aside money. Hamburg would like the recommendation of a professional consulting firm who we could invite to the ad hoc committee. Motion by Hamburg, seconded by Allen, to set a special meeting of the Board of Supervisors in July, prior to the July County Board meeting, on the topic of Administrative Coordinator/ Director of Finance position at which all county board members are invited and a professional consultant would attend. Motion unanimously carried.

Item 19. Discussion of County policy regarding how and when a position reclassification may be obtained. This policy was already ordained by Resolution 30-2014. No action was taken.

Item 14 revisited. If the WIPFLI study is passed by the County Board, the Executive Committee can address job descriptions (a) through (f) of agenda item 14 at a later date.

Action items for next meeting: If the County Board fails to approve the WIPFLI wage study, the reclassification of the Land & Water position may be placed on the next Joint Administrative & Finance/Executive Committee meeting.

The next joint meeting will be scheduled at a later date if deemed necessary.

Motion at 11:55 a.m. by Allen, seconded by West to adjourn. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
Regional Livability Plan (RLP)

March 17, 2014

ROLL CALL

MEMBERS PRESENT:

BOB LUSSOW, Chairperson
THOMAS HAFFERMAN
GLENN LICITAR
RON NYE
RALPH SITZBERGER
ED WAFLE

GUESTS PRESENT:

DAVE MEURETT, AICP,
WisDOT Transportation Planner

JEFFREY SCHULER, AICP,
Portage County, Planning and
Zoning Department Director

MEMBERS NOT PRESENT:

BUCKY DAILEY
BETTYE NALL
THOMAS RUDOLPH
O. PHILIP IDSVOOG

STAFF PRESENT:

DENNIS LAWRENCE
BERNIE LEWIS
COLEMAN PEIFFER

1.) CALL TO ORDER:

MR. LUSSOW called the meeting to order at 1:30 P.M. at the Wausau Business Incubator Center.

2.) AUDIENCE COMMENTS:

MR. LUSSOW asked if there were any comments from the audience. MR. LAWRENCE explained how the facility was created to aid new businesses to get started. A federal grant was received, with the help of U.S. Representative Dave Obey, to build this facility.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. LUSSOW asked if there were any additions or corrections to the Agenda as mailed. A motion was made by MR. SITZBERGER to approve the Agenda as mailed, and MR. WAFLE seconded this motion. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE PREVIOUS MEETING AS MAILED:

MR. LUSSOW asked if there were any additions or corrections to the Minutes of the December meeting. There being none, a motion was made by MR. LICITAR to approve the Minutes, and MR. NYE seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 Public Participation Plan Update & Website Overview:

MR. LAWRENCE recapped the purpose of the Regional Livability Plan and the role of the Committee. He then turned the meeting over to MR. PEIFFER who discussed the progress of the public participation plan, including the various social media interactions that were created using Facebook and the Website. He stated that the Facebook account is updated once a month with various interesting articles and information on the Regional Livability Plan. He also mentioned that the Website hosts the

documents and PowerPoints from all meetings. He stated that all counties in our region have been asked to create a link for this website.

5.2 Review and Action on Final Draft Housing Assessment Report:

MR. LAWRENCE stated that the Housing Assessment Report was in its final draft form. Once adopted it would be formatted to including photos, maps, etc. MR. PEIFFER reviewed the housing assessment presentation previously made and discussed the goals and objectives. He also reintroduced performance measures for some of the goals to track progress/success of the plan.

There was a discussion, including topics such as the need for broadband, cellphone coverage and internet service, especially in the northern part of our region. Those types of infrastructure would also encourage economic development.

MR. LUSSOW asked for a motion to approve the Housing Assessment Report. MR. SITZBERGER made a motion to approve this report and MR. WAFLE seconded this motion. All were in favor.

5.3 Review and Action on Final Draft Economic Development Assessment Report:

MR. PEIFFER reviewed background information for the economic development Assessment Report. He reviewed several tables and graphs showing some of the trends that occurred in our region over that past 10, 20 and 30 years. The tables he presented ranged from population projections and history, to net migration, and the age of population and the tremendous increase of those 65 and older. The group then discussed the workforce in our region in terms of education and employment. MR. PEIFFER introduced employment rates, unemployment, job growth, location quotients for industries in an effort to identify driver industries (export industries). Finally, there was discussion on "creative industry" and knowledge based positions being the future of job growth.

Discussion included the potential job growth in these positions, what the region has done, and what the impact will be on the skills, knowledge and abilities of what our future workforce will need. After reviewing the trends and projections, he went over each of the five goals and discussed performance measures for each. He also reviewed where some of the trends and tables the goals were created from such as the need for more knowledgeable workforce to fill more demanding positions in the future.

The group then discussed the need for technical schools to teach more trades to better prepare the workforce and the need to introduce high school students to these careers. Also, some discussion about the median household's per capita tables being adjusted for inflation which was not noted on the document.

A suggestion was made that a discussion on what livability means for the northern counties compared to the central and southern counties was needed. Some concern was mentioned regarding some of the goals not being sensitive to the northern communities. Acknowledgement was made of the difficulty this would be due to very differences of the areas. Another idea was to establish goals, objectives, and policies specifically for urban areas and rural areas in our region in the Regional Livability Plan.

A motion was made by MR. NYE to approve the Economic Development Assessment Report. MR. LICITAR seconded this motion. Motion carried.

5.4 Initial Review of Transportation Background:

MR. PEIFFER presented a brief introduction to the transportation section that will be discussed at the next meeting. He stated that this report will include the types of trends we will be studying such as total vehicle miles traveled, truck freight, vehicle accidents, modes of transportation used for the population to get to work, and transit ridership.

5.5 Other:

MR. LAWRENCE stated that at the next meeting the final draft of the Transportation Assessment Report will be presented for approve and the background information for Land Use would be presented.

The next meeting is scheduled for June 25, 2014 at 10:30 and will again be held at the Wausau Business Incubator.

6.) ADJOURNMENT:

MR. LUSSOW asked for a motion to adjourn the meeting at 3:30 pm. MR. SITZBERGER made the motion to adjourn, seconded by MR. WAFLE. Motion carried.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
REGIONAL LIVABILITY PLAN COMMITTEE

Minutes Approved on 6-25-14.



Chair or Vice-Chair

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: July 2, 2014

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. with the following members present: Barb Morgan, Mark Hamburg, Rocky Gilner, Larry Babcock, Al Sebastiani and Randy Theisen. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart, County Surveyor. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Barb Morgan made a motion to approve the agenda as noticed. Mark Hamburg seconded the motion. All in favor. Motion carried.

Public Hearings: Timothy J. & Joann E. Medema – Conditional Use Permit request under Section 5-3.03(A) (1) of the Adams County Comprehensive Zoning Ordinance to allow a non-retail, on-line and UPS based laser cutting/marketing business on property located in the NE ¼, SW ¼, Section 12, Township 17 North, Range 6 East, lot 1 of CSM 3464 at 2053 7th Drive, Town of Adams, Adams County, Wisconsin. Mr. Medema explained that the laser cutting and marking would be performed by himself and his wife. They would be using an existing building with new machines and working with plastics, wood and fabrics. There would be limited waste, most of it being in the form of a vapor for which they have a vapor filter machine with the air returning to the work area. Discussion followed. Mark Hamburg made a motion to grant the Conditional Use as submitted. Rocky Gilner seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Randy Theisen made a motion to approve the minutes from the June 4, 2014 meeting as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of June to the Committee for review. Larry Babcock made a motion to approve the Surveyor's report. Randy Theisen seconded the motion. All in favor. Motion carried.

Randy Theisen made a motion to deviate to item #13 Planning & Zoning Department updates. Barb Morgan seconded the motion. All in favor. Motion carried. Phil McLaughlin informed the Committee that inspector Joe Jackson's vehicle needs work on his vehicle to the brakes (rotors and pads), tie rods and a tire.

Jody Helgeson informed the Committee that the Technology Steering Committee meets on July 9 to finalize any concerns they may have with the document indexing project, then it will go to the Admin/Finance Committee. Discussion was held on Plum Creek Timberland sales. Ms. Helgeson also noted that she has a meeting scheduled, as do all Departments individually, with Cindy Phillippi regarding the budget process before going to Admin/Finance. A separate meeting has also been scheduled for Land Information. Barb Morgan made a motion to accept the Register of Deed and Land Information reports as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Farmland Preservation Updates: Mr. McLaughlin explained that he has been successful in obtaining a grant to update the Farmland Preservation Plan with a cost of only \$2,000.00 to the County, which would be in the 2015 budget.

Financial Report for May 2014 was presented to the Committee for review. Discussion was held regarding individual department supply accounts vs. central purchasing. Mark Hamburg made a motion to approve the Financial Report as submitted. Randy Theisen seconded the motion. All in favor. Motion carried.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MINUTES
JULY 2, 2014
PAGE #2

Correspondence: None.

The next meeting was scheduled for August 6, 2014 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 1:45 P.M.

Joe Stuchlak, Chair

Rocky Gilner

Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Called to order by Chairman Repinski, at 10:01 a.m. The meeting was properly announced. Roll Call: Djumadi, Gilner, Kotlowski and Repinski. Excused: Pisellini. Also present: Zander, Wagner, Pierce, Johnson, Ron Dakter, Hamman and Phillippi.

Motioned by Kotlowski/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to approve the minutes from May 16, 2014. Motion carried by unanimous voice vote.

Item #6 Open and/or act on bids for tax foreclosure property. None

Item #7 Discussion/update on parcel #24-1406. The bank went to court; they took the mobile home back and removed it from the property. We will post the property for sale next fall without the trailer at a new price.

Item #8 Discuss Pulcine/White #30-1613 property. It will cost \$7,000 to clean-up the property. No action taken at this time.

Item #9 Discuss and/or act on Easton store site. Ron Metco is handling the clean-up of the Easton store site. Motioned by Djumadi/Kotlowski to continue with the boring to make sure the property is clean and to bring back the results to the Property committee. Motion carried by unanimous voice vote.

Item #10 Discuss Pierce St. property razing. The property is not buildable. The neighbors are interested in splitting the property equally between them. Place on next month's Property agenda to possibly take action on proceeding with transfer of property to adjoining landowners.

Item #11 Discuss and/or act on the Agricultural Society Lease due for its five-year review (May 2014). Motioned by Kotlowski/Djumadi to renew the 5 year lease. Motion carried by unanimous voice vote.

Item #12 Discuss and/or act on raised flower beds & flag pole at Community Center with Ron Dakter. Ron Dakter gave an update on the plan and handed out a diagram. Motioned by Djumadi/Gilner to move forward with the raised flower beds, etc. with the Master Gardener's maintaining them. Motion carried by unanimous voice vote.

Item #13 Discuss correspondence from P&Z regarding Fairgrounds & County owned waterfront properties and plan moving forward. Bremer will go back to the fairgrounds to look over the property. He will give an update at the next Property meeting.

Item #14 Discuss utility fees for county owned waterfront property. The water/sewer bills are delinquent. There is no forgiveness on the water utilities. The fees are not on the tax bill.

Item #15 Update on Health & Human Services funding. There is no money. We are holding approximately \$3,600.00 for insulation.

Item #16 Update on warranty items for Health & Human Services project. Hamman gave an update on the warranty. Transformers still need to be replaced; this is a subcontractor issue that Altmann is dealing with.

Item #17 Update on Courthouse Security meeting. Djumadi gave an update on the meeting. The security system is different from the rest of the county. Their system requirement is mandated by the state. They will be meeting in September to discuss further, as nothing was decided at this meeting. Simple solutions were asked to be put into writing. A new person was introduced to the group for courtroom security, community policing.

Item #18 Discuss Health & Human Services different security systems options. A walk-thru took place; waiting for written proposal.

Item #19 Discuss and/or act on extra insulation/costs and work at Health & Human Services. Motioned by Djumadi/Kotlowski to get estimates on insulation as to the R-value that is needed. Motion carried by unanimous voice vote.

Item #20 Update on maintenance items.

- Have received the first bill from DCM for mowing at the fairgrounds property; \$650/mowing + \$175/weed whacking = \$825.
- Roof repairs at the fairgrounds cost \$9,640, with a 10 year warranty
- Chuck will have a proposed plan for the drainage issues
 - Excavator would put in a 4" or smaller stone channel to storm sewer on North Street; could be budgeted for next year
- \$7,908 is the cost for 3 overhead garage doors and 2 service doors
- \$6,333 is the cost for sealing and striping the courthouse, Community Center and Health & Human Services buildings
- Trees need to be cut in the north end parking lot

Item #21 Property financial report. Financial report is on schedule. Next meeting date set for July 11th, 2014 at 10:00 a.m.

Items on next agenda:

Open and/or act on bids for tax foreclosure property;

Discuss and/or act on Pierce St. property razing;

Discuss correspondence from P&Z regarding Fairgrounds & County owned waterfront properties and plan moving forward;

Update on warranty items for Health & Human Services project;

Update on Courthouse Security meeting;

Discuss Health & Human Services different security systems options;

Discuss and/or act on extra insulation/costs and work at Health & Human Services;

Update on maintenance items;

Property financial report.

Motioned by Kotlowski/Gilner to adjourn at 11:29 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.

Public Safety & Judiciary Committee**Wednesday, June 11, 2014****9:00 a.m. – Conference Room A260****MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Marilyn Rogers, Janis Cada, Tania Bonnett, Julie Ouellette, Kris Steffens, Janet Leja, Kathie Dye, Jane Gervais, Sam Wollin, Terry Fahrenkrug, and Becky Kirslenlohr

Motion by Kotlowski to approve the agenda, seconded by Eggebrecht. Motion carried by unanimous vote.

Motion by Eggebrecht to approve the prior meeting minutes (May 14, 2014), seconded by Grabarski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

A brief discussion was held regarding department heads submitting monthly written reports and if department heads would need to attend meetings every month or possibly every other month. Chairman Allen would like input from the Committee and department heads. There will be further discussion throughout the meeting with department heads. Committee will also discuss at the end of the meeting.

Motion by Eggebrecht to deviate from the agenda and move agenda item #16 (Medical Examiner) before agenda item #9 (District Attorney), seconded by Edwards. Motion carried by unanimous vote.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report and financial report for May 2014. Rogers discussed her reports and answered the Committee's questions. Rogers stated the portable cooler is now at the Sheriff's Office impound yard and only she has a key to the cooler. Rogers feels that she would not need to be present at the meetings every month, but does like to sit in on the meetings to listen to other departments that she works closely with.

District Attorney – Tania Bonnett and Janis Cada – Present

Cada provided the Committee with the monthly financial report for May 2014. Cada stated the Community Service report for May 2014 was not available at the time of the meeting and will be presented next month. Cada explained they are over budget on their witness fee expense line due to the cost of expert witnesses on two different trials. Cada informed the Committee that Bridget Bula started today in the legal secretary position that was vacant after the resignation of Pam Parks. Bonnett introduced the Committee to Julie Ouellette. She is the summer intern in her office. Bonnett stated things are calmer in the office now that the two trials are over, but anticipates that they will be busy again in July.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for May 2014. Steffens discussed the report and there were no questions. Steffens explained that the hold boarding fees were high this month due to an abandonment case. Steffens stated the abandoned animals were covered in fleas, but in good condition. Steffens stated she received extra funding to help offset some of the payroll expenses.

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Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting.

Child Support – Janet Leja – Present

Committee was provided with the Child Support Program Overview, performance measures for May 2014, financial report for May 2014, and the Child Support Agency Customer Service Improvement Plan. Leja discussed the program overview handouts stating it explains how the agency works and what they do. Leja discussed her performance measures and there were no questions. Leja stated there was nothing unusual with the financial report. Discussion was held regarding hiring a part-time secretary in lieu of contracting with the Call Center. Leja stated that she spoke with the director of the Call Center and there will be no problem getting out of the current Call Center contract. The Call Center would like a 30-day notice of termination. Leja stated they would pay through July and the termination would be effective 7/31/14. **Motion by Edwards to allocate funds for an LTE position until the end of the year, cancel the Call Center contract effective 7/31/14, and work on getting a part-time secretary budgeted for next year, seconded by Eggebrecht. Motion carried by unanimous vote.**

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the monthly financial for May 2014. There were no questions. Dye stated her new employee started 5/22/14. Dye explained that when a new employee is hired the office staff is able to switch around duties. At this time, duties have been switched and they are ready to go. Dye informed the Committee of the new law regarding firearm surrender and stated her employees will be attending trainings. Dye feels there would be no need for her to be present every month for meetings.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting, but did provide the Committee with her financial report for May 2014.

Emergency Management – Jane Gervais – Present

Committee was provided with the financial report for May 2014. Gervais explained there was nothing unusual. Committee questioned why the tower site on County Road F uses more electricity than the other towers. Gervais stated she will find out and report back to the Committee. Gervais updated the Committee on the Wisconsin River Power Company functional exercise that was held at the Kalahari on 6/10/14. Adams, Sauk, Juneau, and Columbia Counties all participated. Gervais stated it was a flooding scenario and that the exercise went well. Gervais reported that she, along with Tracy Hamman, inspected the communication tower sites. Gervais reported they checked the A/C, temperature gauges, bait stations, and sprayed the weeds. Gervais stated there were no generator failures and that the air conditioner fan on the County Road C tower site needed to be fixed as there was a slight leak in the line. Gervais stated she is meeting with Bug Tussel Wireless later today to go over their plan for adding the concrete to the Highway tower site on County Road F for more stability. Gervais updated the Committee that MIS is working on the wireless internet service issue at Petenwell Park. Gervais stated she was in favor of department heads submitting monthly written reports and also likes to attend the meetings to listen to other departments she works closely with.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report for May 2014. Wollin explained the payroll expense lines were incorrect for law enforcement and K-9. Wollin stated corrections will be made and the report next month should reflect the correct amounts. Wollin provided the Committee with the Sheriff's Office organizational chart that was requested by Edwards. Wollin informed the Committee that he will be working with Kathie Dye and Judge Pollex to develop a process for surrendering firearms. Wollin explained the resolution to renew the contract with Correctional Healthcare Companies for jail inmate health care. Wollin stated he is happy with the contract and that their services work well for our jail. **Motion by Grabarski to approve the resolution to extend the contract with Correctional Healthcare Companies for jail inmate health care, seconded by Kotlowski. Motion carried by unanimous vote.** Fahrenkrug explained that the invoice from Mauston Veterinary was for cats that were abandoned and considered evidence so the Sheriff's Office had to pay to board them. Fahrenkrug stated he spoke to the animal control officer and will be working with him on future cases.

The Committee will convene in closed session per Wis. Stats. §19.85(1)(f), for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Discuss and/or act on potential discipline of Sheriff's Office employee. **Motion by Edwards to convene in closed session per Wis. Stats. §19.85(1)(f), seconded by Kotlowski. Voice vote: Eggebrecht-Yes, Edwards-Yes, Allen-Yes, Grabarski-Yes, and Kotlowski-Yes. Motion carried by voice vote.** Committee convened in closed session at 10:18 a.m.

The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. **Motion by Eggebrecht to reconvene in open session per Wis. Stats. §19.85 (2), seconded by Kotlowski. Voice vote: Eggebrecht-Yes, Edwards-Yes, Allen-Yes, Kotlowski-Yes, and Grabarski-Excused at 10:42 a.m. Motion carried by voice vote.** Committee reconvened in open session at 10:48 a.m.

Motion by Edwards to allow the Sheriff's Office to terminate Sgt. Mike Kroetz or accept his resignation, seconded by Eggebrecht. Voice vote: Eggebrecht-Yes, Edwards-Yes, Allen-Yes, Kotlowski-Yes, and Grabarski-Excused. Motion carried by voice vote.

Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote.

Identify upcoming agenda items: None

Set next monthly meeting date as July 9, 2014 at 9:00 a.m.

Chairman Allen stated he would be willing to work with Carol Collins to develop a schedule for department head attendance at future meetings and to discuss what would be required in the monthly written reports being submitted by department heads. **Motion by Kotlowski to allow Allen and Collins to work out a schedule for future meetings and discuss department heads submitting monthly written reports, seconded by Eggebrecht. Motion carried by unanimous vote.**

Jail tour began at approximately 11:00 a.m. and concluded at 12:40 p.m. Sheriff Wollin and/or Sgt. Fennell guided the Committee as they toured the administrative offices, dispatch, Huber control, Huber locker room and dorm room, armory, evidence room, jail visiting area, nurse's station, recreation room, and POD control. Lunch was served to committee members from approximately 11:30 a.m. to 12:00 p.m.

Motion by Edwards to adjourn, seconded by Kotlowski. Motion carried by unanimous vote. Meeting adjourned at 12:42 p.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

SAFETY COMMITTEE MEETING***Minutes*****June 19, 2014 / 2:00 pm**

1. The Meeting was called to order by County Clerk Phillippi at 2:00 pm. The meeting was properly announced.
2. Present: Supervisor Paul Pisellini, Tracy Hamman, Brenda Quinnell, Marcia Kaye, Cindy Phillippi, Jane Gervais, and Mark Rumpel, MEUW Safety Coordinator.
3. Phillippi opened to accept nominations for Committee Chair. Quinnell nominated Supervisor Pisellini, seconded by Kaye. Nominations closed and Supervisor Pisellini was selected by unanimous voice vote.
4. Chair Pisellini took over the meeting and opened nominations for Vice-Chair. Kaye nominated Commissioner Kotlowski, seconded by Pisellini. Nominations were closed and Kotlowski was selected as Vice-chair by unanimous voice vote.
5. Chair Pisellini opened nominations for Recording Secretary. Quinnell nominated Kaye, seconded by Pisellini. Nominations were closed and Kaye was selected as recording secretary by unanimous voice vote.
6. Quinnell made motion to Approve the Agenda, seconded by Kaye. Motion carried by voice vote.
7. Motion was made by Quinnell, seconded by Kaye to approve the Minutes from the March 11, 2014 meeting. Motion carried by voice vote.
8. There was no public participation, communications or correspondence.
9. Mark Rumpel provided an update on projects.
 - He has been working to update existing policies. Once they are completed he will send them to the Committee for review and recommendation to the Property Committee.
 - He has also been working with Gervais and Cable on the Emergency Action Plans. He has requested a quote on the cost for Emergency Shelter Signs from the Highway Department. He has also been working on the Emergency Evacuation Route signs for the buildings. Discussion was held regarding elevators and access for disabled individuals during an emergency situation. Follow-up will be done on this issue. We will discuss ideas for EAP training and posting at next meeting.
 - He will be working on some of the required training with various departments such as Parks, Maintenance, Highway and Solid Waste. However, he has been asked to provide some of the training at the Veteran's In-service Day, such as possibly fire extinguishers and BBP for starters.

- Pisellini asked about the status of the inspection updates. Rumpel indicated he's received good feedback and cooperation. Hamman reminded that employees need to understand they cannot 'daisy chain' power strips, even for decorations; and 'additional' equipment (space heaters, fans, etc). need to be approved before used. Pisellini mentioned that if Hamman goes with the fire inspector and they bring up an issue, it is the responsibility of the Department Head to comply with the policy. Quinnell indicated when there is an issue with office temperature, the problem needs to be corrected so employees aren't physically uncomfortable while they work.
 - Discussion was held regarding the Fair Grounds. It is County property, but while used for the fair, the Fair Board should have insurance to cover liability issues. Pisellini asked Rumpel to do an inspection at the fair grounds for potential problems to discuss with the Fair Board, if found.
 - Rumpel is going to start sending the safety programs to the committee members electronically to review. The intent is to bring them back for discussion at the next meeting and recommend the "Safety Compliance Program' to the Property Committee in August.
10. There is \$30,000 in the 2014 budget for safety and the MEUW contract for 2014 is \$26,000. Discussion was held regarding utilization, if necessary, of the remaining \$4,000 for purchase of supplies, materials, signs, etc. Those things will be brought to the committee as needed.
 11. It was felt that there is no need at this time for the Ad Hoc Committee previously discussed since the structure of the Safety Committee has been revised. Rumpel will communicate directly with Department Heads as issues arise.
 12. The "Departmental Safety Representative List" is basically one individual for each department (whether DH or employee) that is the designated contact for policy updates, training requirements, etc. that will take the information and pass it on to the rest of the staff in their department. The Dept. Head will still be responsible for ensuring any updates or changes are implemented, but if they chose not to be included on 'the list' they can designate an individual to do so for their office. Phillippi mentioned she will bring this up for discussion at the next Department Head meeting on June 26.
 13. Upcoming agenda items: Review worker's compensation claims; update on safety program; policy review; sign information.
 14. Next Meeting date: July 21, 2:00 p.m. in Room A160.
 15. Motion by Quinnell to Adjourn, seconded by Kaye. Motion carried by unanimous voice vote.

These minutes have not yet been approved by the Safety Committee.

Marcia Kaye, Recording Secretary

Marcia Kaye

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, June 11, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Barb Morgan
Paul Pisellini

ABSENT/EXCUSED: Mark Hamburg

OTHERS PRESENT: Myrna Diemert, SW Director
Jake Duame-UWSP Intern
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:01 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, MORGAN, AND PISELLINI. **ABSENT/EXCUSED:** HAMBURG.

APPROVAL OF AGENDA: *Motion by Morgan, second by Pisellini, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MAY 14, 2014: *Motion by Morgan, second by Pisellini, to approve the Open Session minutes as presented for the May 14, 2014 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert reported that she received notification that the 2014 Recycling Grant in the amount of \$96,958.39 has been deposited into our account.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for May, 2014. Discussion was held. *Motion by Pisellini, second by Babcock, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated June 11, 2014 (see attached copy). Discussion was held. *Motion by Babcock, second by Pisellini, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchases or rentals to approve.

UPDATE ON TOWN OF ROME MEETING: The Director reported that the SW Committee had met with Town of Rome representatives and discussed possible plans for expanding recycling options.

The Committee authorized the Director to continue to discuss options with the Town and report back to the Committee as needed.

EMPLOYEE UPDATE: Ms. Diemert stated that there were no new updates on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2014 NEWCMG in Waupaca on September 24 & 25th. She also stated that this was included in the 2014 budget. *Motion by Babcock, second by Pisellini, to approve any Committee member who wishes to attend. All in favor. Motion carried.* There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items; City of Adams Leachate Agreement & Resolution.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, July 9, 2014 at 6:00 PM at the Landfill.

Motion by Babcock, second by Morgan, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:15 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**ADAMS COUNTY SOLID WASTE COMMITTEE
SPECIAL MEETING
Wednesday, June 11, 2014, 3:30 PM
Rome Town Hall**

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Barb Morgan
Paul Pisellini

ABSENT/EXCUSED: Mark Hamburg

OTHERS PRESENT: Myrna Diemert, SW Director
Jake Duame-UWSP Intern
Phil McLaughlin, Town Chair
Terri Anderson, Town Clerk
Rick Bakovka, Town Supervisor
Jon Sonnenberg, Town Public Works Director

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 3:30 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, MORGAN, AND PISELLINI. **ABSENT/EXCUSED:** HAMBURG.

APPROVAL OF AGENDA: *Motion by Morgan, second by Pisellini, to approve the agenda as presented. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

MEET WITH TOWN OF ROME REPRESENTATIVES: Discussion was held with the Town of Rome representatives on their plans and options for expanding the Town's recycling and reducing waste by working with a private recycling company.

Motion by Pisellini, second by Morgan, to authorize the Director to continue discussions and negotiations with the Town on possible options and partnerships and report back to the Committee as needed.

NEXT MEETING DATE AND ADJOURN: The next meeting will be scheduled as needed at some time in the future.

Motion by Morgan, second by Pisellini, to adjourn. All in favor. Motion carried. Meeting adjourned at 4:27 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 487

Report for the month of June, 2014

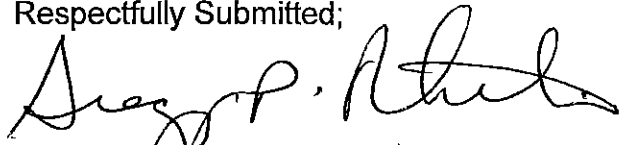
The 2014 Government Corner Maintenance Project

The 2014 project area is Rome (T20N, R5&6E), Leola (T20N, R7E), Monroe (T19N, R4 & 5E), and the part of Big Flats in T19 N, R5E. No work was done June on the project.

Work is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read "Gregory P. Rhinehart", written over the printed name.

Gregory P. Rhinehart,
Adams County Surveyor

7/2/2014

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	10,071.90	
Balance	\$3,250.00	\$15,128.10	\$ 200.00
MARCH	325.00		
Balance	\$2,925.00	\$15,128.10	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$15,128.10	\$ 200.00
MAY	325.00	3,385.47	
Balance	\$2,275.00	\$11,742.63	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$11,742.63	\$ 200.00
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

Your county
extension office



**UW
Extension**
Cooperative Extension
Adams County

**Extension Committee
Minutes of Meeting
June 10, 2013 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Florence Johnson, Chair.
2. **Roll Call: Board Members:** Florence Johnson, Heidi Roekle, Robin Skala, Dan Wysocky and Larry Borud – Present.
Extension Staff: Donald Genrich, Jennifer Swensen, Leah Fuehrer, Theresa Wimmann and Linda Arneson – Present.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Roekle and Second by Borud to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Roekle and Second by Borud to accept minutes of the May 13, 2014 Extension Committee Meeting. Motion carried.
6. **Public Participation:** None
7. **Welcome to Dan Wysocky:** Committee and staff members introduced themselves to Wysocky and welcomed him to the Extension Committee.
8. **Introduce Leah Fuehrer, New Family Living Educator:** Fuehrer introduced herself and gave a brief bio to the Committee members.
9. **Communication:** None
10. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, and WNEP:** Committee discussed the monthly reports. Motion by Wysocky Second by Borud to place monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Review Check Summary and Financial Statements:** Check Summary and Financial Statements for May 2014 were reviewed and discussed. Motion by Roekle Second by Wysocky to place May 2014 Check Summary and Financial Statements on File. Motion carried.

- d) Summer Master Food Preserver: Genrich explained that Extension had looked into the possibility of hiring a Master Food Preserver to answer food preservation questions. This was not going to be possible for the limited time we would need someone.
 - e) Wisconsin Associated County Extension Committees (WACEC) 2014 State Conference: Skala, Wysocky and Genrich will attend the conference. Carpool arrangements were made.
 - f) Agriculture Presentation – Genrich: Genrich gave a brief presentation on what he does as the Agriculture & Natural Resources Agent for Adams County.
 - g) 4H Resolution: A Resolution to commemorate the 100th Anniversary of 4H by the Adams County Board was reviewed. Motion by Roekle and Second by Borud to approve the Resolution as presented and forward for presentation at the June County Board meeting. Motion carried.
 - h) Community Center: A large clock has been purchased for Room 145B. A request to install the clock has been sent to the Maintenance Department.
 - i) Clean Sweep: Clean Sweep is scheduled for July 26th. Volunteers are needed to work at the event. Initial publicity for the event has taken place.
11. Set Next Meeting Date: Next regular meeting will be July 8, 2014 at 1:00 p.m. at the Adams County Community Center.
12. Agenda Items for Next Meeting:
- Report on WACEC Conference
13. Adjourn: Motion by Roekle and Second by Borud to adjourn. Motion carried. Meeting adjourned at 2:31 p.m.

 Minutes taken by
 Linda Arneson
 Recording Secretary
 UW-Extension, Adams County

 Robin Skala, Committee Secretary

These minutes have not yet been approved by the Extension Committee